

Joe Lombardo
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF WELFARE AND SUPPORTIVE SERVICES
Helping people. It's who we are and what we do.



Robert Thompson
Administrator

November 1, 2025

Christopher Hicks
Washoe County District Attorney
One South Sierra St
Reno, NV 89501

Dear Mr. Hicks:

The federal fiscal year (FFY) 2023 Incentive Grant Award for the State of Nevada, Child Support Enforcement Program (CSEP) is **\$3,798,302.00**. These funds must be reinvested in the program or other approved activities that will contribute to improving the effectiveness or efficiency of the IV-D program.

The incentive calculation for child support enforcement offices is based upon performance levels in four areas: paternity establishment; cases with orders; collections on current support; and collections on arrears. Your office's incentive award calculation is illustrated on the attached spreadsheet and is summarized below. A minimum of 15% of the incentive award will be reserved for statewide program enhancements as agreed to in the Interlocal Contract between the District Attorney offices and the State.

FFY 2022 Incentive Award:	\$ 414,774.58
Less Reserved 15% - Program Enhancements:	- 62,216.19
	<u>\$ 352,558.39</u>

Incentive funds are reimbursable funds that are "drawn down" from the federal government upon being obligated or expended. You may submit a request for reimbursement immediately, when a bill is received, or on a monthly/quarterly basis (see CSEP IM 31-08).

Please contact Kiersten Gallagher via email at kgallagher@dwss.nv.gov or by phone at (702) 486-1925 with any questions you may have about the incentive calculation.

Sincerely,

Kiersten Gallagher
Kiersten Gallagher, Chief

Attachment

cc: Marko Markovic, Office Manager

INCENTIVE WORKSHEET

Office Name: Washoe
Federal FY: 2023

Performance Area	Performance % Level	Applicable Federal %	Total Incentive Collections	Collection Base
Paternity	123.27%	100%	\$ 22,992,377.56	\$ 22,992,377.56
Orders	95.30%	100%	\$ 22,992,377.56	22,992,377.56
Current	68.50%	78%	\$ 22,992,377.56	17,934,054.50
Arrears	70.75%	80%	\$ 22,992,377.56	18,393,902.05
Total				\$ 82,312,711.66

Determine Total Incentive Collections:

	\$	
Nevada TANF/Former Collections x 3	-	\$ -
Other Collections		22,992,377.56
Total Incentive Collections		\$ 22,992,377.56
Total Statewide Collection Base		\$ 753,128,121.22

Office Percentage of Incentive Pool:

Office Collection Base/Statewide Collection Base = %	10.92%
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Office Incentives:

Incentive Paid By Feds		\$ 3,798,302.00
Office % of incentive Pool X	10.92%	414,774.58
Minus 15% Statewide Enhancements		62,216.19
Total Incentives Award		\$ 352,558.39