



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: July 23, 2019

DATE: June 21, 2019

TO: Board of County Commissioners

FROM: Craig Franden, Chief Information Officer, District Court
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THROUGH: Jackie Bryant, District Court Administrator/Clerk of Court

SUBJECT: Recommendation to the Board of County Commissioners to acknowledge payment to Avenu in amount not to exceed [\$235,071.48] for fiscal year 2019-20 for annual maintenance and support agreement for the Second Judicial District Court's case management system. The Second Judicial District Court will continue to pay for this contract through June 30, 2024 from cost center 120121, services and supplies. District Court (All Commission Districts)

SUMMARY

All District Court purchase requisitions in excess of \$100,000, are acknowledged by the Board of County Commissioners.

This purchase requisition is for the annual maintenance and support contract for the Second Judicial District Court's Contexte case management system provided by Avenu, pursuant to the March 1998 purchase agreement, and subsequent amendment to that contract dated July 7, 2005.

Washoe County Strategic Objective supported by this item: Sustainable Economic, Natural Organization, and Social Resources Strategic Outcomes: Sustainable resources linked to the needs of the public.

PREVIOUS ACTION

All District Court purchase requisition in excess of \$100,000, acknowledged by the Board of County Commissioners.

April 26, 2005, Board of County Commissioners acknowledged the ACS annual maintenance and support agreement.

AGENDA ITEM # _____

March 24, 1998, Board of County Commissioners executed agreement for the purchase of the ACS (SCT) Court Case Management System.

June 25, 2013, Board of County Commissioners executed agreement for the maintenance and support agreement, agenda item 13.

July 22, 2014, Board of County Commissioners executed agreement for the maintenance and support agreement, agenda item 11.

July 12, 2016, Board of County Commissioners executed agreement for the maintenance and support agreement, agenda item 9.

July 10, 2018, Board of County Commissioners executed agreement for the maintenance and support agreement, agenda item 7.

BACKGROUND

The Contexte case management system provided by Avenu, is the mission critical application used in District Court for case management, scheduling case events and monitoring disposition of cases. The original contract execution took place in March of 1998; this agreement provides support from the vendor which is crucial to the upkeep of this application. In recent years, upgrades to the case management system added functionality; chiefly, the implementation of integrated document imaging and electronic filing of documents with the court. Support for this additional functionality has increased the amount of the annual maintenance and support agreement. The agreement was amended and approved by the Board of County Commissioners on July 7, 2005, reducing the 10% inflator to 6% annually. This agreement was again amended in 2011 to remove the support for CourtConnect, a web-based query utility that is now provided in-house. In addition to this the inflator was further reduced to 3% annually.

FISCAL IMPACT

The appropriate authority is provided in FY19-20 District Court budget (\$235,071.48), cost center 120121, services and supplies. The following amounts are based upon the existing 3% inflator; FY20-21 (\$242,123.63), FY21-22 (\$249,387.34), FY22-23 (\$256,868.96), FY23-24 (\$264,575.02).

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge payment to Avenu in amount not to exceed \$235,071.48 for fiscal year 2019-20 for annual maintenance and support agreement for the Second Judicial District Court's case management system. (All Commission Districts)

POSSIBLE MOTION

Should the Board agree with the Recommendation, a possible motion would be: Recommend the Board of County Commissioners to acknowledge payment to Avenu in amount not to exceed [\$235,071.48] for fiscal year 2019-20 for annual maintenance and support agreement for the Second Judicial District Court's case management system. The

Second Judicial District Court will continue to pay for this contract through June 30, 2024 from cost center 120121, services and supplies.