

NOTICE OF MEETING AND AGENDA

**WASHOE COUNTY SEWAGE, WASTEWATER, AND SANITATION HEARING
BOARD**

March 5, 2026

5:30 p.m.

Members

Matthew Buehler
Chad Carnes, P.E.
John Adams
Kenneth Lund, Attorney
Robert Sweeney
Matt Smith
Julianne Zotter, P.E.

**Northern Nevada Public Health
1001 East Ninth Street Building B
Conference Rooms A & B
Reno, NV**

5:30 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.

3. Public Comment.

Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Unused time may not be allocated to other speakers. Comments are to be made to the Board as a whole. Virtual Public Comment may be taken when facilities are available.

A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

This Board carries out the business of Northern Nevada Public Health and its citizens during its meetings. The presiding officer may order a person to be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Furthermore, certain disruptions of a public meeting are criminal acts as defined under NRS 208.090 and/or NRS 203.119, which may result in prosecution in appropriate cases.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

5. Approval of Draft Minutes for September 4, 2025 - (FOR POSSIBLE ACTION)

Attachments: [09-04-2025 SWS Draft Minutes.docx](#)

6. PUBLIC HEARING: To determine whether to recommend approval to the District Board of Health for a variance to Section 040.030, allowing for a reduced lot size for a second parcel map on a lot created after October 23, 2001, Parcel 038-280-67, 430 River Pines, Washoe County, NV (FOR POSSIBLE ACTION)

Staff Representative: David Kelly

Attachments: [Staff Report 430 River Pines 038-280-67.pdf](#)
[430RiverPinesDrCookVarianceApplicationPacket.pdf](#)

7. Public Comment.

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8. Adjournment.

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of a later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time, but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the Board Members and/or Staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Northern Nevada Public Health, in compliance with Title VI of the 1964 Civil Rights Act and Title II of the Americans with Disabilities Act, will make its public meetings accessible to members of the public. For limited English proficient and hearing-impaired individuals, the Wordly application is available to members of the public attending the meeting in person. Persons who require special accommodations or assistance in attending this meeting may contact Northern Nevada Public Health at least two working days before the meeting, if possible, by dialing 775-328-2415.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Board as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks, shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Board. Members of the public who wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could

potentially compromise the County's systems.

Members of the public may also submit comments by mail to NNPH at 1001 E. Ninth St., Reno, NV 89512. NNPH will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail will not be read by the Clerk but will be entered into the record.

Forum Restrictions and Orderly Conduct of Business. This Board carries out the business of Northern Nevada Public Health and its citizens during its meetings. The presiding officer may order a person to be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board may only deliberate or take action on matters that have been properly labeled "FOR POSSIBLE ACTION" and listed on a properly noticed Agenda. While the Open Meeting Law allows discussion of public comments by members of the Board, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and ensure the public has proper notice of all matters, members may choose not to respond to the public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Posting the Notice. Pursuant to NRS 241.020, the Agenda for the District Board of Health has been posted as required at the following locations: Washoe County Administrative Building (1001 E. 9th Street, Bldg A), Northern Nevada Public Health (1001 E. 9th St., Building B), <https://www.nnph.org>, <https://notice.nv.gov>

Although no longer required under NRS 241.020, the agenda has also been physically posted at the following locations: Sparks City Hall (431 Prater Way, Sparks) and Downtown Reno Library (301 S. Center St., Reno)

Support documentation for the items on the agenda provided to this Board, is available to members of the public at Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Sue Hopkins, Recording Secretary to the Sewage, Wastewater & Sanitation Advisory Board may also be reached by telephone at (775) 328-2684 or by email at smhopkins@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.