



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *January 12, 2021*

DATE: December 8, 2020

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
(775)785-8600, ahowell@washoecounty.us

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to approve Amendment #3 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) authorize an increase in the amount of [\$150,000] retroactive for the term of December 31, 2020 through June 30, 2021 for contract amount not to exceed [\$2,253,333] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, (2) authorize an increase of [\$300,000] to the four (4) renewal periods for a contract amount not to exceed [\$2,120,000] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order. (All Commission Districts)

SUMMARY

The Agency is requesting the Board approve Amendment #3 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) authorize an increase in the amount of [\$150,000] retroactive for the term of December 31, 2020 through June 30, 2021 for contract amount not to exceed [\$2,253,333] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, (2) authorize an increase of [\$300,000] to the four (4) renewal periods for a contract amount not to exceed [\$2,120,000] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

AGENDA ITEM # _____

PREVIOUS ACTION

On November 17, 2020, the Board approved Amendment #2 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) include a one-time payment in the amount of [\$100,000] that exceeded the original [\$1,983,333] contract amount as a result of an increased need for services due to COVID-19 retroactive for the period of July 1, 2020 through September 30, 2020, (2) authorize an increase in the amount of [\$120,000] to support increased staffing needs, for a total payment amount of [\$2,103,333] retroactive for the term of May 1, 2020 through June 30, 2021, (3) authorize an increase of [\$120,000] to the four (4) renewal periods for a contract amount not to exceed [\$1,820,000], plus up to [\$50,000] in possible reimbursements for hotels, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order.

On November 10, 2020, the Board accepted a FY21 Title XX subgrant award from the State of Nevada Department of Health and Human Services in the amount of [\$663,807; no county match] retroactive from July 1, 2020 to June 30, 2021 to promote reunification and permanency, health and safety, educational support and normalcy for children in care; to provide shelter services to prevent the removal of children from their families; and to provide professional development/training to Washoe County social work staff and to foster parents; authorize the Director of the Human Services Agency to retroactively execute the grant award; and direct the Comptroller's office to make the necessary budget amendments.

On October 13, 2020, the Board accepted a FY21 Supplemental IV-B1 funding subgrant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS) in the amount of [\$62,500; \$20,833 county match] retroactive from July 1, 2020 to September 30, 2020 to support The Reno Initiative for Shelter & Equality (RISE) who provide staffing at OUR Place Family Shelter where placement of families for emergency housing will support keeping families together and to provide for additional staffing when current staff are exposed to or infected with COVID-19; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller to make necessary budget amendments.

On March 31, 2020, the Board awarded Request for Proposal (RFP) #3130-20 for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to Reno Initiative for Shelter and Equality (RISE,) for the term of fourteen (14) months commencing May 1, 2020 through June 30, 2021 with the provision for four (4), one (1) year renewals, in an amount of [\$1,983,333], plus up to [\$58,333] in possible reimbursements for hotels for the first fourteen months and an annual amount of [\$1,700,000], plus up to [\$50,000] in possible reimbursements for hotels.

BACKGROUND

The Agency is requesting retroactive approval due to the timing of the Board of County Commission meeting schedule.

Reno Initiative for Shelter and Equality (RISE) was awarded Request for Proposal (RFP) #3130-20 for Facility Operator of Our Place Women and Family Shelter on the Our Place campus on March 31, 2020 to assist with the operational staffing of an Emergency Shelter for women and families experiencing homelessness. RISE is charged with the responsibilities of shelter operations to ensure residents are keeping their space in the facility clean and safe and that shelter guests are treated with respect and compassion to include checking shelter guests in and out of the facilities, responding to any safety or cleanliness concerns, providing general monitoring of activities, and resolving and reporting any critical incidents that occur to the appropriate party.

The County determined that additional housing space was needed to accommodate the waitlist of clients and families. Building 8B on the Our Place Campus was identified as the most viable option to support this expansion and will allow for an additional 10 families (up to 60 people in total) to receive shelter and services. Additional operational staff through the RISE agreement are needed to ensure the oversight, safety, and well-being of residents placed into this building, resulting in this request to add ongoing funding to the contract.

FISCAL IMPACT

Should the Board approve Amendment #3 there will be no additional impact to the Human Services Agency's FY21 adopted budget as authority exists within the Indigent Services Fund (221), Vulnerable Populations Support (C221230), Professional Services (710100).

RECOMMENDATION

Recommendation to approve Amendment #3 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) authorize an increase in the amount of [\$150,000] retroactive for the term of December 31, 2020 through June 30, 2021 for contract amount not to exceed [\$2,253,333] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, (2) authorize an increase of [\$300,000] to the four (4) renewal periods for a contract amount not to exceed [\$2,120,000] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve Amendment #3 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility

Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) authorize an increase in the amount of [\$150,000] retroactive for the term of December 31, 2020 through June 30, 2021 for contract amount not to exceed [\$2,253,333] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, (2) authorize an increase of [\$300,000] to the four (4) renewal periods for a contract amount not to exceed [\$2,120,000] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order."