

# WASHOE COUNTY

Integrity Communication Service www.washoecounty.us

# STAFF REPORT BOARD MEETING DATE: January 8, 2019

**DATE:** Wednesday, January 02, 2019

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency

775-785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve a Federal Transit Administration (FTA)

Section 5310 grant and approve a sub-recipient agreement with the

Regional Transportation Commission (RTC) for the Enhanced Mobility of Seniors and Individuals with Disabilities for [\$115,274; \$40,277 county match] retroactive from October 1, 2018 through September 30, 2020; authorize the Director of the Human Services Agency to execute the award;

and direct the Comptroller's Office to make the necessary budget

amendments. (All Commission Districts)

#### **SUMMARY**

The Department is requesting the Board accept an FTA Section 5310 grant from Regional Transportation Commission (RTC) for the Enhanced Mobility of Seniors and Individuals with Disabilities for [\$115,274; \$40,277 County match] from October 1, 2018 through September 30, 2020.

County Priority/Goal supported by this item: Safe, Secure and Healthy Communities

## PREVIOUS ACTION

No previous action by the Board of County Commissioners.

#### **BACKGROUND**

Retroactive approval is requested due to the Human Services Agency resolving procurement questions and collaborating with RTC to make corrections to the final approved budget.

Over the last five years, Washoe County has seen the senior and disabled population increase as evidenced by the services provided. From 2013 through 2017, an average of 21,612 unduplicated seniors have received case management services, congregate meals in centers, homemaker services, financial assistance and those services offered at the

county senior centers. The increase in demand for services also provided evidence the need for expanded and enhanced transportation for this population was becoming critical.

The Human Services Agency (HSA) will provide enhanced transportation services for the elderly and disabled population served by HSA through the implementation of this project. The enhanced service will enable riders to call for an appointment with a 24-48 hour turn around response and provide more timely access to those individuals who are in areas currently less accessible to transportation for medical appointments, social events, shopping, etc. HSA will be utilizing trained volunteers that have been approved to use county vehicles and will provide additional training on how to perform proper transfers regarding body mechanics, and the specialized needs of this population relative to travel. The agency will acquire three (3) all-wheel drive, ADA compliant, wheel chair accessible vehicles (one) for this project.

The service will further assist older adults and individuals with disabilities in maintaining their independence, dignity and quality of life. The mission of the Human Services Agency relative to our senior and disabled populations, is to help improve quality of life by offering services, support and activities that empowers their personal independence, and encourages healthy aging, social connection and education. The additional transportation opportunities that will be provided through this grant award will contribute to our mission.

#### **GRANT AWARD SUMMARY**

Project/Program Name: Regional Transportation Commission Enhanced Senior Mobility Grant

**Scope of the Project:** Improve access to emergent transportation services for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation options.

**Benefit to Washoe County Residents:** The award will benefit Washoe County residents by providing increased transportation services for seniors and individuals with disabilities throughout urbanized Washoe County and to those residing outside of the RTC service area.

**On-Going Program Support:** The grant provides funding for a pilot program to enhance senior transportation services in Washoe County. Should the RTC decide to continue with the expansion of transportation services the Department would apply for additional funding through the RTC or in the event of a successful pilot program identify other funding sources to support the on-going program.

Award Amount: \$115,274 (\$101,497 direct/\$13,777 indirect)

**Grant Period:** October 1, 2018 through September 30, 2020

**Funding Source:** Federal Transit Administration

**Pass Through Entity:** Regional Transportation Commission

**CFDA Number:** 20.513

**Grant ID Number:** Not Applicable

**Match Amount and Type:** \$40,277 (cash match)

**Sub-Awards and Contracts:** None.

#### FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the Human Services Agency's FY19 adopted budget will be amended as follows:

Account	nt <u>Description</u>		Amount of	
<u>Number</u>			Increase/(Decrease)	
IO 11519	-431100	Federal Revenue	\$	101,497.00
		<b>Total Revenue</b>	\$	101,497.00
IO 11519	-710111	Volunteer Stipend	\$	3,900.00
	-710300	Operating Supplies	\$	4,000.00
	-710391	Fuel & Lube	\$	2,275.00
	-710500	Other Expense	\$	500.00
	-710503	Licenses & Permits	\$	5,058.00
	-711114	Equipment Service O & M	\$	4,137.00
	-781007	Vehicles Capital	\$	81,627.00
		Total Expenditures	\$	101,497.00

No amendment is necessary for indirect revenue. Cash match of \$40,277 will be posted in Internal Order 60577 – FY19-FY20 RTC Senior Enhanced Mobility Match.

### **RECOMMENDATION**

Recommendation to approve a Federal Transit Administration (FTA) Section 5310 grant and approve a sub-recipient agreement with the Regional Transportation Commission (RTC) for the Enhanced Mobility of Seniors and Individuals with Disabilities for [\$115,274; \$40,277 county match] retroactive from October 1, 2018 through September 30, 2020; authorize the Director of the Human Services Agency to execute the award; and direct the Comptroller's Office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a Federal Transit Administration (FTA) Section 5310 grant and approve a sub-recipient agreement with the Regional Transportation Commission (RTC) for the Enhanced Mobility of Seniors and Individuals with Disabilities for [\$115,274; \$40,277 county match] retroactive from October 1, 2018 through September 30, 2020; authorize

the Director of the Human Services Agency to execute the award; and direct the Comptroller's Office to make the necessary budget amendments."