



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 23, 2020

DATE: May 12, 2020

TO: Board of County Commissioners

FROM: Trevor Lloyd, Planning Manager, Planning and Building, Community Services Department, 328-3617, tlloyd@washoecounty.us

THROUGH: Mojra Hauenstein, Arch., Planner, Division Director, Planning and Building, Community Services Department, 328-3619, mhauenstein@washoecounty.us

SUBJECT: Recommendation to approve, pursuant to NRS 278.040 and on the recommendation of the Chair, the appointment of Patricia Phillips to the Washoe County Planning Commission representing At-Large South of the Truckee River (generally includes all areas of unincorporated Washoe County south of the Truckee River and includes Incline Village and Crystal Bay), to fill a term beginning on July 1, 2020, and ending on June 30, 2024, or until such time as Ms. Phillips no longer serves on the Planning Commission or a successor is appointed, whichever occurs first. Applicants include: James I. Barnes, Dereck S. Barrett, Adam R. Carmazzi, Daniel D. Carne, Thomas B. Courson, Michael Lefrancois, Keith Lockard, Art O'Connor, Erienne B. Overli, Patricia A. Phillips, D. Alexandra T. Profant, Joy Royston, Joseph H. Schulz, Dianne Stortz-Lintz. (Commission Districts 1 and 2.)

SUMMARY

James Barnes term on the Planning Commission is ending on June 30, 2020. Mr. Barnes has served a partial term and two full terms as Planning Commissioner representing At-Large South of the Truckee River and is not eligible for reappointment. County Commissioners Marsha Berkgigler and Bob Lucey have recommended Patricia Phillips to the Chair of the Washoe County Board of Commissioners (Board) to be considered for appointment to the Planning Commission. If appointed, the term will begin on July 1, 2020, and end on June 30, 2024, or until such time as a successor is appointed.

Washoe County Strategic Objective supported by this item: Stewardship of Our Community

AGENDA ITEM # _____

PREVIOUS ACTION

On April 26, 2016, the Board of County Commissioners (Board) reappointed James Barnes to a full term on the Washoe County Planning Commission. The term began on July 1, 2016 and will end on June 30, 2020.

On May 15, 2012, the Board reappointed James Barnes to a full term on the Washoe County Planning Commission. The term began on July 1, 2012 and ended on June 30, 2016.

On February 28, 2012, the Board appointed James Barnes to fill a partial term on the Planning Commission, ending on June 30, 2012.

BACKGROUND

Nevada State Law requires Washoe County to create a Planning Commission to adopt the County's Master Plan and to provide other land use duties as established in County codes. The Board established the Planning Commission to hear and decide on applications for abandonments, certain special use permits, and tentative subdivisions; and, to hear and make recommendations to the Board concerning amendments to the County's Master Plan and the Development Code (Washoe County Code Chapter 110), and adopted regulatory zone maps. Terms of appointment are four years and the appointees must be residents of the unincorporated area of Washoe County and registered voters at the time of their appointment and throughout their term of office. Washoe County Code (WCC) Section 110.912.05(c)(4) establishes the appointment and qualifications for Planning Commission members. Pursuant to this code section, the Board appoints seven members to the Planning Commission as follows:

- Five members representing each of the County Commission Districts;
- One member from north of the Truckee River; and,
- One member from south of the Truckee River.

Planning and Building staff actively recruited for this position through newspaper advertisement, by e-mail to citizens signed up for "citizen involvement" group and the "Districts 1 and 2" groups, and by posting on the County's website. Staff received 14 applications. The applicants are listed below:

James I. Barnes	Dereck S. Barrett
Adam R. Carmazzi	Daniel D. Carne
Thomas B. Courson	Michael Lefrancois
Keith Lockard	Art O'Connor
Erienne B. Overli	Patricia A. Phillips
D. Alexandra T. Profant	Joy Royston
Joseph H. Schulz	Dianne Stortz-Lintz

All applications are included as Attachments to this staff report.

Based on direction previously provided by the Board, the Commissioner whose district is represented by the Planning Commission vacancy (Commission Districts 1 and 2 in this case) recommends the appointment. Commissioners Berkbiger and Lucey recommend

that Patricia Phillips be appointed to a term on the Planning Commission commencing on July 1, 2020, through June 30, 2024, or until such time as a successor is appointed. Ms. Phillips application is included as Attachment A to this staff report.

WCC Section 110.912.05(c)(1) requires that the Chairman of the Board appoint, subject to the approval of the Board, members of the Planning Commission.

FISCAL IMPACT

As authorized by NRS 278.040(3) and WCC Section 110.912.05(e), the Planning Commission members receive compensation of \$80 per meeting. The Planning Commission is required by Nevada Revised Statute to meet monthly, which equates to an annual per member compensation of \$960. FY 2021 budget authority exists for the service in Community Services Department Planning and Development Admin (105400), Contracted/Temp Services (710110).

RECOMMENDATION

Recommendation to approve, pursuant to NRS 278.040 and on the recommendation of the Chair, the appointment of Patricia Phillips to the Washoe County Planning Commission representing At-Large South of the Truckee River (generally includes all areas of unincorporated Washoe County south of the Truckee River and includes Incline Village and Crystal Bay), to fill a term beginning on July 1, 2020, and ending on June 30, 2024, or until such time as Ms. Phillips no longer serves on the Planning Commission or a successor is appointed, whichever occurs first. Applicants include: James I. Barnes, Dereck S. Barrett, Adam R. Carmazzi, Daniel D. Carne, Thomas B. Courson, Michael Lefrancois, Keith Lockard, Art O'Connor, Erienne B. Overli, Patricia A. Phillips, D. Alexandra T. Profant, Joy Royston, Joseph H. Schulz, Dianne Stortz-Lintz.

POSSIBLE MOTION

Should the Chair appoint Ms. Phillips to the Planning Commission and should the Board agree with the appointment, a possible motion would be:

“Move to approve, pursuant to NRS 278.040 and on the recommendation of the Chair, the appointment of Patricia Phillips to the Washoe County Planning Commission representing At-Large South of the Truckee River (generally includes all areas of unincorporated Washoe County south of the Truckee River and includes Incline Village and Crystal Bay), to fill a term beginning on July 1, 2020, and ending on June 30, 2024, or until such time as Ms. Phillips no longer serves on the Planning Commission or a successor is appointed, whichever occurs first. Applicants include: James I. Barnes, Dereck S. Barrett, Adam R. Carmazzi, Daniel D. Carne, Thomas B. Courson, Michael Lefrancois, Keith Lockard, Art O'Connor, Erienne B. Overli, Patricia A. Phillips, D. Alexandra T. Profant, Joy Royston, Joseph H. Schulz, Dianne Stortz-Lintz.”

Applications:

Attachment A - Patricia A. Phillips

Attachment B - James I. Barnes

Attachment C - Dereck S. Barrett

Attachment D - Adam R. Carmazzi
Attachment E - Daniel D. Carne
Attachment F- Thomas B. Courson
Attachment G - Michael Lefrancois
Attachment H - Keith Lockard
Attachment I - Art O'Connor
Attachment J - Erienne B. Overli
Attachment K - D. Alexandra T. Profant
Attachment L - Joy Royston
Attachment M - Joseph H. Schulz
Attachment N - Dianne Stortz-Lintz

cc: Patricia Phillips