

911 Emergency Response Advisory Committee

Notice and Agenda of Meeting

Thursday, May 19, 2022

1:30 p.m.

Please plan to attend via teleconference

Teleconference participation options provided below.

MEMBERS

Joseph Robinson, City of Reno, Chair
Jamie Rodriguez, Washoe County, Vice-Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Alexander Kukulus, Washoe County
Shawn McEvers, City of Sparks
Lisa Rose-Brown, City of Sparks
Jeff Voskamp, City of Reno
City of Reno, Municipal Court (vacant)
Washoe County School District (vacant)

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 858 565 934#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 858 565 934#.** Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.gov. Please try to provide comments by 5 p.m. on May 18, 2022.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF MARCH 31, 2022, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
5. **911 FUND 5-YEAR REVENUE AND EXPENSE PLANNING** [Discussion Only] – A review and discussion of projected revenue and planned expenses in Fiscal Years 2022-2026. *Quinn Korbolic, Washoe County Technology Services*
6. **Consent Items [For Possible Action]**
 - a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – BLUE DATA CABLES & INSTALLATION** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase and installation of six Blue Data Cables, for an amount not to exceed \$1,795. *Cody Shadle, City of Reno*

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- b. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PSAP– NENA AND APCO MEMBERSHIPS** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff's Office for the costs associated with the purchase of NENA and APCO memberships in an amount not to exceed \$3,192. *Karinah Prevost, Washoe County Sheriff's Office*

- c. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PSAP– EFD/EPD/EMD AND CPR/BLS TRAINING** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff's Office for the costs associated with International Academy of Emergency Dispatching (IAED) EFD/EPD/EMD and CPR/BLS training and certification for new employees in an amount not to exceed \$3,800. *Karinah Prevost, Washoe County Sheriff's Office*

End of Consent Items

- 7. **911 FIVE-YEAR MASTER PLAN IMPLEMENTATION PROPOSAL** [For Possible Action] – Review and discussion of a proposal from Galena Group, Inc. to implement Five-Year Master Plan update recommendations including establishment of PSAP tactical backup strategies, assessment of NG911 readiness and current upgrades, establishing a structured process for funding 911 programs and equipment including funding prioritization; and to develop a process and format to track and report PSAP metrics to the committee; and, possible action to approve the proposal and direct staff to execute a contract with Galena Group for a cost not to exceed \$46,375. *Quinn Korbolic, Washoe County Technology Services*

- 8. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – 2022 NENA CONFERENCE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the 2022 NENA Conference, currently scheduled for (but subject to change) June 11-16, 2022, in Louisville, Kentucky, for three attendees, in an amount not to exceed \$13,550. *Cody Shadle, City of Reno*

- 9. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – DISPATCH INFRASTRUCTURE CONSTRUCTION** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase and installation of an independent and isolated HVAC system used to maintain environmental control for technology supporting emergency phone lines, radio equipment and computer-aided dispatch (CAD) for Reno Public Safety Dispatch's new location within the Public Safety Center, in an amount not to exceed \$315,000. *Cody Shadle, City of Reno*

- 10. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – DISPATCH INFRASTRUCTURE CONSTRUCTION** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase and installation of an independent and isolated electrical infrastructure, including an electrical backup generator and uninterruptible



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power system (UPS) to directly support and connect radio, telephone and computer-aided dispatch (CAD) equipment for Reno Public Safety Dispatch's new location within the Public Safety Center, in an amount not to exceed \$905,000. *Cody Shadle, City of Reno*

11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – AXON BODY WORN CAMERA AND FLEET (JULY 2022 ADDITIONS)** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff's Office for the costs associated with a new Axon contract for 22 Body worn Cameras and 4 vehicle fleet kits, for a total first-year cost not to exceed \$30,821.99 (FY23). *Russ Pedersen, Washoe County Sheriff's Office*
12. **CITY OF RENO DISPATCH AND PUBLIC SAFETY CENTER** [For Discussion Only] – An informational update and discussion of the implementation timeline and construction-related costs for City of Reno Dispatch at the Public Safety Center and relevant to infrastructure located on the 911 Kuenzli Street parcel; as well as related offsite costs that may be necessary to establish Dispatch and 911 communication-related infrastructure into the site. *Cody Shadle, City of Reno*
13. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [For Discussion Only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
14. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 21, 2022, 1:30 p.m.
15. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
16. **ADJOURNMENT** [Non-action item]

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Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.gov](mailto:ltette@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

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**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.