



WASHOE COUNTY

Integrity Communication Service

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Finance	KE
DA	SH
Risk Mgt	DE
HR	N/A
Comptroller	CH

STAFF REPORT

BOARD MEETING DATE: October 10, 2017

DATE: September 15, 2017

TO: Board of County Commissioners

FROM: Bill Wardell, Project Manager, Engineering and Capital Projects
Community Services Department, 328-3636, wardell@washoecounty.us

THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Incline Village Community Center Entrance Cover Project [staff recommends Shaw Construction Company, Inc., in the amount of \$119,400]; and if awarded, (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$3,217.43] utilizing Cobb County Georgia Bid No. 14-5903 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$25,000 project contingency fund. (Commission District 1.)

SUMMARY

This project is generally described as the removal of the existing concrete ramp and sidewalk adjacent to the Incline Village Community Center located at 855 Alder Avenue and construction of a new code compliant accessible concrete ramp, sidewalk, curb and gutter for access with a new roof extension cover over the new ramp.

Sealed bids for the Incline Village Community Center Entrance Cover Project were opened on September 14, 2017. Four bids were received for the project.

Incline Village Community Center Entrance Cover Project	
Bidder	Amount
Shaw Construction Company, Inc.	\$119,400.00
Simerson Construction	\$130,000.00
Houston Smith Construction	\$144,300.00
Reyman Brothers Construction	\$163,332.00
Engineer's Estimate	\$110,000.00

The Community Services Department is also seeking approval to purchase all roofing materials necessary for the Project and to join on the Cobb County, Georgia's bid award to Garland DBS, Inc. (Garland) under Contract # 14-5903 which was approved by the Cobb County Georgia Commission on July 22, 2014. Through a competitive public process, Garland was selected as the lowest, responsible and responsive bidder for the advertised "Roofing Supplies and Services, Waterproofing and Related Products and Services Bid" (#14-

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5903), bids opened on March 27, 2014. The term of the agreement is three years (January 1, 2015 thru December 31, 2017) with options to renew for two additional one year periods.

The contingency fund in the amount of \$25,000 is requested since the remodel work is being performed within an existing facility and during potential inclement weather and may be required to address unknown factors and conditions. A contingency fund allows for quick responses to unforeseen circumstances during construction which, if not addressed quickly, may result in project delays with greater project costs. Any remaining funds will remain with the funding source after project close-out.

AB332 legislation passed in 2015 amending NRS 338 requires the County to pay sales tax on materials purchased for installation by a contractor. The procurement of roofing materials from Garland, DBS for use on this project will be in compliance with NRS 332 and 338 and requires Washoe County to pay sales tax of \$220.68 which is included within the purchase price of \$3,217.43.

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There have been no previous actions regarding this project.

BACKGROUND

The Washoe County Incline Village Community Center is located at 855 Alder Avenue, Incline Village, Nevada. The existing facility was originally constructed as a library in 1978 and subsequently remodeled to its current state in 2006. The existing concrete ramp and sidewalk around the facility are in an advanced state of disrepair due to weather conditions during winter months and is in need of replacement. The new concrete ramp will be wide enough to accommodate two-way traffic to the only public entrance to the facility and will have a new cover extending three feet outside the ramp footprint to protect the installation from premature failure and minimize the need for snow removal. The roof extension will receive current specification materials from Garland DBS with a 30 year warranty.

FISCAL IMPACT

Funding for this project is located in the Capital Improvement Fund (402) in project PWWF0709 in the amount of \$150,000. The combined cost for the installation agreement plus the purchase of materials is \$122,617.43 and with the contingency authorization is \$147,617.43.

RECOMMENDATION

It is recommended the Board of County Commissioners (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Incline Village Community Center Entrance Cover Project [staff recommends Shaw Construction Company, Inc., in the amount of \$119,400]; and if awarded, (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$3,217.43] utilizing Cobb County Georgia Bid No. 14-5903 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$25,000 project contingency fund.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Incline Village Community Center Entrance Cover Project [staff recommends Shaw Construction Company, Inc., in the amount of \$119,400]; and if awarded, (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$3,217.43] utilizing Cobb County Georgia Bid No. 14-5903 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$25,000 project contingency fund."