

BRIAN SANDOVAL  
Governor



RICHARD WHITLEY, MS  
Director

STEVE H. FISHER  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF WELFARE AND SUPPORTIVE SERVICES

**Child Support Enforcement Program**

1470 College Parkway  
Carson City, NV 89706  
Telephone (775) 684-0704 • Fax (775) 684-0702  
<http://dwss.nv.gov>

November 01, 2018

Christopher Hicks  
Washoe County District Attorney  
PO Box 11130  
Reno, NV 89520

Dear Mr. Hicks:

The Division of Welfare and Supportive Services has revised FFY16 incentive awards, your new awarded amount is provided below. The federal fiscal year (FFY) 2016 Incentive Grant Award for the State of Nevada, Child Support Enforcement Program (CSEP) is \$3,476,014. These funds must be reinvested in the program or other approved activities that will contribute to improving the effectiveness or efficiency of the IV-D program.

The incentive calculation for child support enforcement offices is based upon performance levels in four areas: paternity establishment; cases with orders; collections on current support; and collections on arrears. Your office's incentive award calculation is illustrated on the attached spreadsheet and is summarized below. A minimum of 15% of the incentive award will be reserved for statewide program enhancements as agreed to in the Interlocal Contract between the District Attorney offices and the State.

FFY 2016 Incentive Award:	\$ 467,176.28
Less Reserved 15% - Program Enhancements:	- 70,076.44
	<u>\$ 397,099.84</u>

Incentive funds are reimbursable funds that are "drawn down" from the federal government upon being obligated or expended. You may submit a request for reimbursement immediately, when a bill is received, or on a monthly/quarterly basis (see CSEP IM 31-08).

Please contact Margaret Moe via email at [mxmoe@dwss.nv.gov](mailto:mxmoe@dwss.nv.gov) or by phone at (775) 684-0691 with any questions you may have about the incentive calculation.

Sincerely,

Handwritten signature of Cathy Kaplan in cursive.

Cathy Kaplan  
Chief

Attachment  
cc: Lori Garcia, Program Manager

INCENTIVE WORKSHEET

Office: Washoe

FFY 16

Performance Area

Performance %

Paternity 145%  
 Orders 97%  
 Current 77%  
 Arrears 80%

Applicable Federal %  
 100%  
 100%  
 94%  
 100%

Total Incentive Collections  
 \$ 27,537,202.90  
 \$ 27,537,202.90  
 \$ 27,537,202.90  
 \$ 27,537,202.90

Collection Base  
 \$ 27,537,202.90  
 \$ 27,537,202.90  
 \$ 25,884,970.73  
 \$ 27,537,202.90

**TOTAL \$ 108,496,579.43**

Determine Total Incentive Collections

Nevada TANF/Former collections  
 Other collections  
 Total Incentive Collections

\$ -  
 \$ 27,537,202.90  
 \$ 27,537,202.90

Total statewide collection base

\$ 807,169,252.02

Office Percentage of Incentive Pool

Office collection base/statewide collection base = %

13.44%

Office Incentives

Incentive paid by feds \$ 3,476,014.00  
 Office % of incentive pool X 13.44% \$ 467,176.28  
 Minus 15% Statewide Enhancements \$ 70,076.44  
 Total Incentive Award \$ 397,099.84