



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: May 12, 2020

DATE: Thursday, May 07, 2020

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services
785-8600, ahowell@washoecounty.us

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept a grant award from Meals on Wheels America COVID-19 Response Fund in the amount of [\$25,000; no County match] retroactive from March 23, 2020 through December 31, 2020 to purchase emergency sanitation supplies, single-use service supplies, shelf-stable meals and to cover additional fuel and maintenance costs related to increased demand on the Home Delivered Meals program due to the COVID-19 public health emergency; authorize the Director of the Human Services Agency to retroactively execute the grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

SUMMARY

The Agency would like to recommend the acceptance of a grant award from Meals on Wheels America COVID-19 Response Fund in the amount of [\$25,000; no County match] retroactive from March 23, 2020 through December 31, 2020 to purchase emergency sanitation supplies, single-use service supplies, shelf-stable meals and to cover additional fuel and maintenance costs related to increased demand on the Home Delivered Meals program due to the COVID-19 public health emergency.

County Priority/Goal supported by this item: Safe Secure and Healthy Communities

PREVIOUS ACTION

No previous action.

BACKGROUND

Acceptance of this award is retroactive as the Agency received the award notice April 6, 2020.

This grant is funded by Meals on Wheels America. The Meals on Wheels COVID-19 Response Fund was created to support the Meals on Wheels network at a time of intense need.

AGENDA ITEM # _____

On March 11, 2020 the World Health Organization declared COVID-19 a global health pandemic. On March 13, 2020 President Trump declared a national emergency in response to the COVID-19 pandemic. Governor Steve Sisolak declared a State of Emergency for the state of Nevada on March 12, 2020, and he closed all non-essential business on March 20, 2020 by emergency directive. Washoe County had its first confirmed case of the virus on March 5, 2020 and its first confirmed death due to the virus on March 29, 2020.

Washoe County Human Services Agency took strong steps to mitigate the spread of the COVID-19 virus including closing all County congregate meal sites and offering a drive-through/pick-up option instead. But with these sites closed, WCHSA almost immediately saw an increase in requests for the Home Delivered Meals program. Different staff support and supplies were needed to accommodate these two programming changes. WCHSA needed more sanitation supplies, more single-use serving supplies for meals, and more shelf-stable meals. WCHSA also needed more funding to cover the fuel and maintenance for the increased use of county vehicles to deliver additional meals.

GRANT AWARD SUMMARY

Project/Program Name: Washoe County Home-Delivered Meals Program

Scope of the Project: Provide for the increased need for drive-through/pick-up meals and home-delivered meals for vulnerable populations during the COVID-19 public health crisis.

Benefit to Washoe County Residents: Enhanced safety, health and well-being.

On-Going Program Support: This is a one-time only grant award.

Award Amount: \$25,000 (\$25,000 Direct/ \$0 Indirect)

Grant Period: March 23, 2020 through December 31, 2020

Funding Source: Meals on Wheels America COVID-19 Response Fund

Pass Through Entity: none

CFDA Number: N/A

Grant ID Number: N/A

Match Amount and Type: N/A

Sub-Awards and Contracts: The Human Services Agency will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted FY20 budget will be increased by \$25,000 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 29001	- 484195	Non Govt'l Grants	\$ 25,000.00
		Total Revenue	\$ 25,000.00
IO 29001	- 710300	Operating Expense	\$ 8,000.00
	- 710571	Safety Expense	\$ 5,000.00
	- 710592	Nutrition Program	\$ 8,000.00
	- 711117	ESD Fuel Charge	\$ 4,000.00
		Total Expenditures	\$ 25,000.00

The grant has no county match requirement and there are no indirect costs included in the grant budget.

RECOMMENDATION

Recommendation to accept a grant award from Meals on Wheels America COVID-19 Response Fund in the amount of [\$25,000; no County match] retroactive from March 23, 2020 through December 31, 2020 to purchase emergency sanitation supplies, single-use service supplies, shelf-stable meals and to cover additional fuel and maintenance costs related to increased demand on the Home Delivered Meals program due to the COVID-19 public health emergency; authorize the Director of the Human Services Agency to retroactively execute the grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a grant award from the Meals on Wheels America COVID-19 Response Fund in the amount of [\$25,000; no County match] retroactive from March 23, 2020 through December 31, 2020 to purchase emergency sanitation supplies, single-use service supplies, shelf-stable meals and to cover additional fuel and maintenance costs related to increased demand on the Home Delivered Meals program due to the COVID-19 public health emergency; authorize the Director of the Human Services Agency to retroactively execute the grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments."