



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 21, 2022

DATE: May 9, 2022

TO: Board of County Commissioners

FROM: Trevor Lloyd, Planning Manager, Planning and Building, Community Services Department, 328-3617, tlloyd@washoecounty.gov

THROUGH: Mojra Hauenstein, Arch., Planner, Division Director, Planning and Building, Community Services Department, 328-3619, mhauenstein@washoecounty.gov

SUBJECT: Recommendation to approve, on the recommendation of the Chair, the appointment of Kathie M. Julian to the Washoe County Board of Adjustment representing Commission District 1 (generally includes Incline Village and Crystal Bay, most of the Forest area along the west side of Mt. Rose Highway and portions of the Southwest Truckee Meadows area), to fill a term beginning on July 1, 2022, and ending on June 30, 2026, or until such time as Ms. Julian no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Ms. Julian is the only applicant. (Commission District 1.)

SUMMARY

Kristina Hill's term on the Washoe County Board of Adjustment will expire on June 30, 2022. Ms. Hill will have served 2 full terms on the Board of Adjustment. County Commissioner Alexis Hill has recommended Kathie M. Julian to be considered for appointment to the Board of Adjustment. If appointed, the term will begin on July 1, 2022, and end on June 30, 2026, or until such time as Ms. Julian no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first.

Washoe County Strategic Objective supported by this item: Stewardship of Our Community.

PREVIOUS ACTION

On May 22, 2018, the Board reappointed Kristina Hill to a full term on the Washoe County Board of Adjustment representing Commission District 1. The term began on July 1, 2018 and will end on June 30, 2022.

On June 24, 2014, the Board appointed Kristina Hill to a full term on the Washoe County Board of Adjustment representing Commission District 1. The term began on July 1, 2014 and ended on June 30, 2018.

AGENDA ITEM # _____

BACKGROUND

Nevada State Law enables Washoe County to create a Board of Adjustment to hear and decide appeals concerning zoning regulations or pertaining to the location and soundness of structures, and to provide other duties as established in County codes. The Board of County Commissioners established the Board of Adjustment to hear and decide on appeals as authorized in State Law, and to hear and decide cases involving administrative and special use permits and variances. Terms of appointment are four years, or until a successor takes office, and the appointees must be residents of the unincorporated area of Washoe County and registered voters at the time of their appointment and throughout their term of office. The Board appoints five members to the Board of Adjustment, each representing one of the County Commission Districts.

Planning and Building staff actively recruited for this position through newspaper advertisement, by e-mail to citizens signed up for the “citizen involvement” group and the “District 1” group, posting on social media and the County’s website and posting a flyer at the Incline Village Library.

Based on direction previously provided by the Board, the Commissioner whose district is represented by the Board of Adjustment vacancy (Commission District 1 in this case) recommends the appointment. Commissioner Hill recommends that Kathie M. Julian be appointed to a term on the Board of Adjustment commencing on July 1, 2022, through June 30, 2026, until such time as Ms. Julian no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Ms. Julian’s application is included as Attachment A to this staff report. Ms. Julian is an unincorporated County resident of Commission District 1.

FISCAL IMPACT

As authorized by NRS 278.280(2)(a) and Washoe County Code Section 110.912.10(i), Board of Adjustment members receive an \$80 per meeting compensation. The Board of Adjustment meets on a monthly basis, which equates to an annual per member compensation of \$960. Funds to compensate all Board of Adjustment members for scheduled meetings are included as part of the FY 2022-2023 Budget in CSD Planning & Development Admin (105400), Contracted/Temp Services (710110).

RECOMMENDATION

It is recommended that the Board approve the appointment of Kathie M. Julian to the Washoe County Board of Adjustment representing Commission District 1 (generally includes Incline Village and Crystal Bay, most of the Forest area along the west side of Mt. Rose Highway and portions of the Southwest Truckee Meadows area), to fill a term beginning on July 1, 2022, and ending on June 30, 2026, or until such time as Ms. Julian no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Ms. Julian is the only applicant.

POSSIBLE MOTION

Should the Chair appoint Kathie M. Julian to the Board of Adjustment and should the Board agree with the appointment, a possible motion would be:

“Move to approve the appointment of Kathie M. Julian to the Washoe County Board of Adjustment representing Commission District 1 (generally includes Incline Village and Crystal Bay, most of the Forest area along the west side of Mt. Rose Highway and portions of the Southwest Truckee Meadows area), to fill a term beginning on July 1, 2022, and ending on June 30, 2026, or until such time as Ms. Julian no longer serves on the Board of Adjustment or a successor is appointed, whichever occurs first. Ms. Julian is the only applicant.”

Attachments:

Attachment A – Board of Adjustment Application – Kathie M. Julian

Cc: Kathie M. Julian