

Vuletich, Christine

From: dhjacobsen@gmail.com
Sent: Tuesday, March 6, 2018 6:43 PM
To: WEBTEAM; Vuletich, Christine
Subject: VOLUNTEER APPLICATION: Audit Committee

Application for Audit Committee

Additional Information:

I believe that this position is a good fit for my professional experience and business side. Personally, I believe in giving back as thanks for all that as been given to me. I hope that you will find me a good fit.

Personal Information

Salutation

Ms

First Name

Denise

Last Name

Jacobsen

Address 1

255 Falling Water Court

Address 2**City**

Reno

County

Washoe

State

NV

Zipcode

89519

Main Phone

775-240-3271

Secondary Phone

7775-746-2687

Email Address

dhjacobsen@gmail.com

Contact Preference

any

Unsubscribe

Education Background

School Name

Texas Christian University

Graduated

yes

Graduation Year

1984

Course Of Study

Organizational Communication

Degree Earned

Master of Science

Notes

School Name

Texas Christian University

Graduated

yes

Graduation Year

1982

Course Of Study

Organizational Communication/Marketing

Degree Earned

Bachelor of Fine Arts

Notes

School Name

University of Nevada, Reno

Graduated

no

Graduation Year

0

Course Of Study

Accounting

Degree Earned**Notes**

Took coursework to sit for the Certified Public Accountant (CPA) exam. Passed in one sitting.

Professional Background

Employer

BlueBird, CPAs formerly Egghart LLLC, CPAs

From Date

03/04/13

To Date

02/02/18

Status

full-time

Job Title

Audit Manager-Quality Review

Duties

Ensure completeness and adequacy of the audited financial statements, disclosures, and documentation of governmental entities, single audit and enterprise funds in accordance with GASB, GAAS, and Federal Grant Accounting. Point person for implementation of fair value reporting of investments.

Employer

Employers Insurance

From Date

03/27/06

To Date

07/01/10

Status

full-time

Job Title

Sr. Financial Analyst- Securities and Exchange Commission Compliance

Duties

• Key member of Special Project Team for Initial Public Offering for listing on the NYSE. Liaison with Executive Officers, Legal Counsel, Investment Bankers, and Underwriters. Hired vendors. Prepared S-1.
• Researched regulations, made recommendations to management and implemented decisions.
• Implemented processes for gathering, analyzing, and construction of accurate reports for public filings and earnings calls across the company. Identified key employees to support SEC reporting.
• Created and wrote SEC reports for the 10-K and 10-Qs in compliance with SEC regulations and GAAP.
• Supported Vice-President of Investor Relations providing analytical and regulatory support.
• Responsible for monitoring and implementing new SEC disclosure and GAAP requirements.
• Analyzed financial statements for accuracy, unusual fluctuations and trends, and researched fluctuations to determine the cause and income effects and determine the best disclosure, if required.

Employer

NVEnergy (Sierra Pacific Resources/Sierra Pacific Power)

From Date

09/11/95

To Date

05/29/05

Status

full-time

Job Title

Financial Analyst, Regulatory Analyst, SEC Accountant

Duties

Financial Analyst III- Financial Planning (2000 – 2005) • Prepared inputs and related analyses for corporate long/short-term financial forecasts for Board of Directors, Executive Officers, and internal management.
• Provided financial data and analyses for earnings releases, conference calls, Wall Street Analysts, and quarterly Board of Director Reports.
• Responsible for modeling for long-term debt and interest expense and the Company's WACC. Prepared plant/capital needs for the 20 year Resource plan PUCN Resource Plan.
• Reviewed contracts, made suggestions, and understood contract requirements. Prepared detailed analysis of costs and variance per contract requirements.
• Financial analyst (Consultant) on business cases. Performed net present value models. Aided in financial viability and return of equity on various business cases.
• Prepared monthly/quarterly various analyses actual to actual for CFO and CEO.
• Prepared miscellaneous analyses and reports (cost/benefit, capital structure, regulatory alternatives).
• Regulatory liaison. Rate Analyst - Regulatory Affairs (1997 – 2000) • Member of Sierra Pacific Resources and Nevada Power Merger Team. Liaison between company and the PUCN, Interested-parties, Attorneys, and Corporate Counsel. Responsible for over 1,000 data collection and responses for data discovery. Key person for highly confidential information. Assisted attorneys in data discovery, strategy, witness preparation, and questioning in hearings.
• Member of various project teams, TCID, Alturas Power Line, and FERC issues.
• Responsible for PUCN regulatory filings which included coordinating the actual filing, attending hearings and providing exhibits, discovery, witness preparation, and working closely with attorneys and expert witnesses.
• Supported company's position for rate base, rates, and allowable expenses at the PUCN.
• Responded to internal and external inquiries, surveys, reports, etc. regarding rates, bill calculations, tariff issues, and other regulatory support as required.
• Prepared advice letters filed with the PUCN regarding rate changes and tariffs.
SEC Accountant - Corporate Accounting (1995 – 1997) • Implemented Edgar. Met compliance deadline with SEC deadline for required new filing system in less than three months. Hired vendor and received budget approval for new requirement. Was prepared for unexpected early filing of Form 8-K in Edgar.
• Prepared and filed timely and accurate reports in compliance with SEC and GAAP, in communication and coordination with executive officers, internal management and attorneys, external auditors, and outside legal counsel and to provide meaningful investor information.
• Responsible for monitoring and implementing new SEC disclosure and GAAP requirements.
• Reviewed the consolidation of financial statements including journal entries for the holding company and its subsidiaries prepared by staff accountants.
• Prepared/analyzed financial statements for accuracy, unusual fluctuations and trends, and researched fluctuations to determine the cause and income effects and determine the best disclosure, if required.
• Reconciled, established accounts, and determined proper amortization and regulatory treatment of the deferred debit/credit accounts. Monitored deferred accounts and reviewed monthly journal entries.

Employer

Bureau of Consumer Protection, Attorney General's Office, State of Nevada

From Date

08/29/11

To Date

present

Status

full-time

Job Title

Regulatory Manager

Duties

Provide expert accounting technical support reviewing relevant background material and current regulations in matters submitted by public utilities to the Public Utilities Commission of Nevada; and aiding the Consumer Advocate by developing positions and recommendations to be pre-filed as testimony, sponsoring testimony, and assisting other expert witnesses in developing and presenting testimony at a public hearing and defending it under cross-examination.

Awards and Honors

Honor

Certified Public Accountant

Honor Date

present

Details

Licensed in the State of Nevada, #2184. CPA since 1991.

Volunteer History

Agency

Financial Advisory Board, City of Reno

From Date

03/02/02

To Date

03/12/12

Volunteer Title

Board Member, Chairman

Duties

Review all financings, budgets, forecasts, annual audits and business cases. Make recommendation to the City Council for the City of Reno.

Agency

Building Permits/Inspections and Business Licenses Subcommittee

From Date

03/12/10

To Date

03/12/12

Volunteer Title

Board Member

Duties

Advisory Board to the Shared Services Elected Official Committee (City of Reno and Washoe County)
Reviewed process for building permits and licensing. Made recommendations to the Shared Services Committee.

Agency

Tom Vetica Resource Center (Homeless Resource Center)

From Date

09/01/10

To Date

08/25/11

Volunteer Title

Volunteer

Duties

Worked in the mail room handing out mail, returning mail, getting signature for certified mail. Handed out dog/cat food to registered clients. Bagged dog/cat food.

Agency

Volunteer Income Tax Assistance (VITA) Preparer, IRS

From Date

01/01/11

To Date

present

Volunteer Title

Income Tax Preparer

Duties

Prepare income tax returns for low-income individuals and families. Offer tax advice.

Agency

Roy Gomm Parents Association

From Date

present

To Date

present

Volunteer Title

Treasurer

Duties

Treasurer for several years while children went to school there.

Agency

Swope Parents Association

From Date

present

To Date

present

Volunteer Title

Treasurer and Secretary

Duties

Treasurer for two years and secretary for two years.

