



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: February 12, 2019

DATE: Wednesday, February 06, 2019

TO: Board of County Commissioners

FROM: Tammy Wines-Jennings, Assistant Director, Regional Animal Services
353-8945, twines-jennings@washoecounty.us

THROUGH: Shyanne Schull, Director of Regional Animal Services

SUBJECT: Recommendation to select and appoint one member to the Washoe County Regional Animal Services Advisory Board to fill the vacant position specified in WCC 55.036(1)(b): a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations, with a term to expire on June 30, 2021. Applicants include: Lorin A'Costa, Jeremy Alltop, Gia Aragon, Spencer Campbell, Judith Cook, Dan Davis, Patricia Denny, Rita Groh, Leigh Hooker, Norman Huckle, Patricia Fabre Johnson, Alfred Knepper, Brett McLane, Albert Rogers, Cheryl Sedestrom, Timothy Stoffel, Julie Warden, Brett Webster, and Kathryn Wild. (All Commission Districts)

SUMMARY

On October 23, 2018, the Board of County Commissioners ("Board") removed Jennifer Linn from the Washoe County Regional Animal Services Advisory Board for missing four consecutive meetings and for failing to respond to all correspondence relative to the Animal Services Advisory Board. The Board declared a vacancy, allowing staff to open the application process for a new member with the qualifications specified in WCC 55.036(1)(b).

The notice to announce the vacancy and accept applications was published on October 29, 2018. Applications were accepted from October 29, 2018 through November 30, 2018.

Nineteen individuals submitted applications for this position. Accordingly, it is recommended that the Board appoint a new member to the Washoe County Regional Animal Services Advisory Board who meets the qualifications of the vacant position in accordance with WCC 55.036(2) and WCC 55.036(1)(b).

Washoe County Strategic Objective supported by this item: Regional and Community Leadership

AGENDA ITEM # _____

PREVIOUS ACTION

On April 12, 2016, staff requested and received direction from the Board on the proposed composition and duties of the Animal Services Advisory Board.

On June 28, 2016, the Board approved a request from the Washoe County Clerk to have the District Attorney's Office initiate amendments to WCC Chapter 55 (Animals and Fowl) in accordance with WCC 2.030, to create the Animal Services Advisory Board.

On August 23, 2016, the Board adopted an ordinance amending Washoe County Code Chapter 55 by creating the Animal Services Advisory Board, which specified the roles and responsibilities of the advisory board.

On July 18, 2017, the Board appointed four members to fill the advisory board positions specified in WCC 55.036(1)(a)-(d).

On October 23, 2018, the Board removed Jennifer Linn from the Animal Services Advisory Board for missing four consecutive meetings and for failing to respond to all correspondence relative to the advisory board. The Board declared a vacancy, which allowed staff to open the application process for a new member.

BACKGROUND

On October 23, 2018, a public hearing was held pursuant to WCC Chapter 55.036(8), to determine whether there was just cause to remove Jennifer Linn from her prior appointment to the Washoe County Regional Animal Services Advisory Board. Ms. Linn was appointed to the advisory board at the July 18, 2017 County Commission meeting to fill the position listed in WCC 55.036(1)(b), as the real estate or business professional. Ms. Linn was appointed for a four-year term to expire on June 30, 2021.

The public hearing was based on the fact that Jennifer Linn failed to attend any of the four regularly scheduled advisory board meetings since the advisory board's inception in July of 2017, and failed to respond to any correspondence relative to the advisory board. The Board voted in favor of removing Ms. Linn from the Animal Services Advisory Board, and gave staff direction to open the application process for a new board member to fill the vacancy listed in WCC 55.036(1)(b). Accordingly, this vacancy is for the member who meets the following qualifications: a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations.

The notice to announce the vacancy and accept applications for the Animal Services Advisory Board was published on October 29, 2018. The announcement was shared on the Washoe County Board & Commission webpage, WCRAS' newsletter and through the following Washoe County email distribution lists: Animal Issues, Animal Services News, Business Issues, Citizen Involvement, and Districts 1-5. Applications were accepted from October 29, 2018 through November 30, 2018. A total of 19 applications were received and are attached to this staff report. A brief summary of each applicant, garnered from the application materials, follows:

Lorin A'Costa is a Morgan Loan Originator for Castle & Cooke Mortgage LLC (2018 – Current). She was also the Branch Manager for Gold Star Mortgage Financial Group (2015-2018). She is currently volunteering with the Nevada Humane Society, Humane Society of Truckee-Tahoe, Tahoe Pyramid Bikeway/Trail and FORIVER.

Jeremy Alltop is the Senior Associate Dean, Administration and Finance for the University of Nevada, Reno (2017 - Current). He also served as Chief Administrative Officer/Senior Associate Dean for West Virginia University's School of Medicine (2015-2017). He holds a Bachelor Degree in Business Management and a Master of Administration/Public Administration. He volunteers with the Avery Estates Homeowner's Association.

Gia Aragon is a Client Advisory Associate with Whittier Trust Company of Nevada (2015 - Current). She is serving as a volunteer with the Nevada Humane Society (2017-Current). She has a Certificate in Fiduciary Trust Administration from Cannon Financial Institute, an Associate Degree in HR Management from University of Phoenix and a Certificate in Business from the University of Nevada, Reno.

Spencer Campbell is a Development Manager for Argonaut Gold, Inc. (2018-Current). He has a Bachelor of Science in Accounting and volunteers with the Local Landscape Maintenance Association.

Judith Cook is a Broker/Owner with Truckee Meadows Property Management (2011-Current) and a Speaker/Trainer with Cook & Company, Ltd. (2001-Current). She is currently a volunteer with the Silver State Fair Housing Council and has also volunteered with the American Lung Association of Nevada.

Dan Davis is a Realtor and Property Manager for Gauler Realty (Current) and was the Director of IT and AV for the Nugget Casino Resort (2005 – 2018). He has an Associate of Arts Degree in Criminal Justice from Truckee Meadows Community College. He is a volunteer for the Boys and Girls Club of Northern Nevada and Boy Scouts of America.

Patricia Denny provided customer tech support with EZ Inspections (2012-2018). She has a Veterinary Assistant Certificate from San Diego County Occupational Training and currently volunteers for VetCo.

Rita Groh is a lecturer with the University of Nevada, Reno and Truckee Meadows Community College. She has a Master of Business Administration from the University of San Diego.

Leigh Hooker is currently retired and has served as COO for Vistage Worldwide and Miller Heiman. She has a Bachelor of Science Degree in Political Science from Texas A & M University.

Norman Huckle was the Head of Document Delivery for Savitt Library at the University of Nevada, Reno (1985-2017). He has a Bachelor of Science Degree in Mathematics and volunteers with the Caughlin Creek Homeowner's Association and RAAVE.

Patricia Fabre Johnson is a Realtor with RE/MAX Professionals (2003 – Current). She also worked for Mercedes Benz of North America (1981-1994). She volunteers with For Pets' Sake Inc. and SPCA of Northern Nevada.

Alfred Knepper is the Treasurer-Secretary-Manager for Comstock Aviation, Inc. He also is a retired Special Education Teacher for the Washoe County School District. He served as a volunteer for the United Way, Junior Achievement, Reno Air Races, Democratic Party and Honor Flight.

Brett McLane is the Assistant Vice President/Portfolio Manager for Wells Fargo Tax Manager for AIG Global Real Estate Investments Inc. (January 2018 - Current). He also worked as a Finance Expert for Toptal (2017), on the Ski Patrol at Tahoe Donner (November 2016 - December 2017) and was Vice President/Portfolio Manager for Nevada State Bank (2014 - 2017). He serves as a volunteer with the SPCA of Northern Nevada and the National Ski Patrol. He has a Bachelor of Science Degree in Business from Virginia Tech

Albert Rogers is a Realtor for Chase International Realty (2018 - Current). He has also worked as Parks and Recreation Director/Management Services Director for Washoe County (June 2006-August 2017) and Recreation/Business Strategies Manager for the City of Reno (November 1987-May 2006). He has volunteered with Nevada Recreation and Parks Society. He holds a Bachelor of Science in Education with a minor in Business.

Cheryl Sedestrom is currently retired and was most recently the Senior VP of Metals Marketing for Golcorp, Inc. (2007-2015). She has a Bachelor of Arts in Political Science and a Master of Business Administration from the University of Michigan. She is a volunteer with the Belli Ranch Homeowner's Association.

Timothy Stoffel is the Assistant Chief Engineer for KNPB TV (2000 – Current). He volunteers with the Sierra Safari Zoo, Sierra Nevada Christian Music Association, Astronomical Society of Nevada and the Society of Broadcast Engineers.

Julie Warden is the Verizon Wireless Permitting Manager for Quanta Services (2018-Current). She earned her real estate license from the Nevada School of Real Estate and completed the Project Management Program with the College of Southern Nevada.

Brett Webster is a Financial and Market Analyst for Wells Gaming Research (2017 – Current) and before that he served as an Archivist for Evergreen Capital LLC (2012-2015). He holds a Bachelor of Arts Degree from Kenyon University and a Master of Science in Finance from the University of Nevada, Reno. He volunteers with Youth 2 Give Philanthropy and the Nevada Museum of Art, Center for Art and Environment Archive Collections.

Kathryn Wild was the Deputy Agency Director for Orange County Health Care Agency (2010-2013). She has an Associate in Nursing Degree from Rancho Santiago Community College, a Bachelor of Science Degree in Health Care Management from the University of La Verne and a Master of Public Administration from National University. She was a volunteer with Senior Services in Claremont, California and is currently volunteering with the Huntington Library.

FISCAL IMPACT

There is no fiscal impact from this action.

RECOMMENDATION

It is recommended that the Board of County Commissioners consider the applications and select one candidate from interested persons willing to serve on the Washoe County Regional Animal Services Advisory Board to fill the vacancy described in WCC 55.036(1)(b), as the real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations, and to appoint the member to the Animal Services Advisory Board with a term of service to expire June 30, 2021.

POSSIBLE MOTION

Should the Board approve, a possible motion would be:

Move to select and appoint _____ as a member of the Washoe County Regional Animal Services Advisory Board to fill the position of a real estate or business professional with knowledge or experience related to homeowners' associations, business organizations and/or financial operations, for a term of service to expire on June 30, 2021.