

JEAN STOESS



OBJECTIVE

Reappointment to the Washoe County Library System Board of Trustees, drawing on my public policy experiences, professional editing background, media experience and education.

POLICY-MAKING EXPERIENCE

PUBLIC-POLICY BOARDS AND COMMISSIONS

- Trustee, Washoe County Library System Board of Trustees. Appointed by the Washoe County Commission, June 2017
- Board Member, Shakespeare Animal Fund, Reno, 2114-2118.
- Blue Ribbon Committee to set future goals for transit services, Regional Transportation Commission, Reno. Appointed June 2014
- Accuracy Certification Board, Washoe County Registrar of Voters, created under NRS 293B.360 to test for accuracy of voting machines, counting equipment, and operation of early voting and election-day polls. Appointed September 2004 by Registrar of Voters.
- Board of Medical Examiners, 2004 to 2009. Represented the public. Appointed by Gov. Kenny Guinn
- Chair, successful bond campaign for Regional Animal Shelter, 2002
- Airport Authority of Washoe County, 1992-1998. Represented City of Reno
- Commission on Land Acquisition in the Tahoe Basin, 1987. Report completed early and under budget. Appointed by Gov. Dick Bryan
- Tahoe Regional Planning Agency, 1981. Was selected by other six members of the Nevada delegation to TRPA
- Chair, State Land Use Planning Advisory Council, 1979-1980. Represented Washoe County
- Commission on the Future of Nevada, 1979-1980. Appointed by Gov. Robert List.
- Tahoe Regional Planning Agency, 1977-1980. Represented Washoe County on TRPA
- Chair, Regional Transportation Commission, 1979-1980. Represented Washoe County Commission on newly formed RTC
- Washoe County Commission, 1977-1981. Appointed by Gov. Mike O'Callaghan to fill unexpired term, subsequently elected. First woman to serve on Washoe County Commission
- Co-chair, Blue Ribbon Task Force on Growth in Reno, Sparks, and Washoe County, 1973-1974. Edited ten committee reports for publication
- Gaming Policy Committee, 1971-1977. Appointed to statewide board by Gov. Mike O'Callaghan.

COMMUNITY SERVICE

- Chair, Toiyabe Chapter of Sierra Club, 2011. Member of Sierra Club since 1972
- Vice chair, Toiyabe Chapter of the Sierra Club, 2010
- Secretary, Northern Nevada SPCA, 2004-2005
- Guest Member, *Reno Gazette-Journal* Editorial Board, August-November 2004
- Publicity Evaluation Committee, St. Mary's Regional Medical Center, 1992-1997
- Volunteered typing services of articles and stories into WordPerfect to be translated into Braille for blind children, 1995-1997
- Volunteer librarian at Elmcrest Elementary School, 1973-1976.

MEDIA EXPERIENCE

- Nevada Manager, the Associated Press, 1998. Hired, trained and managed reporters in every Nevada county
- Western Area Manager, News Election Service/Voter News Service, 1985-1996
Responsible for organization and management of election reporting systems by managers in 13 Western States of national news agency (11 + Alaska and Hawaii). Supplied election returns to the ABC, AP, CBS, CNN, NBC, and UPI news networks
- Nevada Manager, News Election Service/Voter News Service, 1976. Hired, trained, and managed reporters in every Nevada county
- Teaching Assistant, UNR Department of Journalism, 1973-1974
- Publicity chair for various non-profits, including Sierra Club, Nevada Environmental Education Council, Nevada Humanities Committee projects, schools.

EDUCATION

- Stanford Publishing Course, 1985. On Stanford campus, a ten-day session on editing and publishing newspapers and magazines
- M.A., Journalism, UNR, 1977
- B.A., Business Administration, University of Oregon, 1961.

SCOPE OF PROFESSIONAL WRITING AND EDITING SERVICES

In the process of helping writers complete the projects below, I learned to work closely with clients with patience and understanding, encouragement, enthusiasm, and sometimes even hand-holding.

- Collaborating on and co-authoring books
- Editing book manuscripts for submission to agents or publishers
- Coding final manuscripts to be input to publisher's publication programs for e-books and hard copies, and professional journals
- Compiling indexes in books
- Transcribing oral history interviews
- Helping graduate students edit theses and dissertations according to committee chair's directions and for conformance to APA and UNR styles
- Writing family histories
- Contracting PR, writing, and editing services to businesses and government entities
- Transcribing audiotapes for graduate students, professors, and authors.