



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: June 21, 2022

**DATE:** Tuesday, June 14, 2022

**TO:** Board of County Commissioners

**FROM:** Alexandra Wilson, Office Assistant III, Office of the County Manager,  
(775) 386-7420, [alwilson@washoecounty.gov](mailto:alwilson@washoecounty.gov)

**THROUGH:** Eric Brown, County Manager

**SUBJECT:** Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$63,500.00] for Fiscal Year 2021-2022; District 3 Commissioner Kitty Jung recommends a [\$8,400.00] grant to Washoe County Sheriff's Office, Patrol Division -- a government entity -- for the purpose of purchasing a Stalker Rotatable Speed Alert Monitor (SAM-R) Trailer to be utilized along Sun Valley Boulevard and, subsequently, any areas within Washoe County; and a [\$13,913.00] grant to Washoe County Community Services Department, Operations -- a government entity -- to contract with T&T Lawns Plus for the purpose of cleanup and disposal of all debris, excess soil, trash, native sage, and leaves from drainage swale along both sides of Sun Valley Boulevard, starting at 1st Avenue and terminating at Quartz Lane; and a [\$35,172.00] grant to the Sun Valley General Improvement District (SVGID) -- a government entity - - for the purpose of replacing the pump room solar panels at the Robert & Norma Fink "Sun Valley" Pool; and a [\$6,015.00] grant to the Office of the County Manager: Communications & Engagement Division, Commissioner Support -- a government entity -- for the purposes of purchasing audio/visual (AV) equipment that will allow the Sun Valley Citizens Advisory Board (CAB) to be conducted as a hybrid meeting, in-person and via Zoom; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers. (Commission District 3.)

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### SUMMARY

This item requests the Board to approve resolutions and disburse district funds in the total amount of [\$63,500.00] for Commission District 3.

### **Washoe County Strategic Objective supported by this item:**

1. Fiscal Sustainability: Long-Term Sustainability;

AGENDA ITEM # \_\_\_\_\_

2. Economic Impacts: Meet the Needs of Our Growing Community & Support a Thriving Community;
3. Innovative Services: Strengthen Our Culture of Service.

### **PREVIOUS ACTION**

On May 10, 2022, the Board of County Commissioners directed a [\$10,000.00] grant to Washoe County Community Services Department for the purpose of supporting the professional production of a 20-minute mini-documentary video highlighting Rancho San Rafael's 40-year history; and for the purpose of commissioning a local artist to create a pollinator themed sculpture for "The Hive" area in the center of the garden at Rancho San Rafael Park.

On February 08, 2022, the Board of County Commissioners directed a [\$1,000.00] grant to the Office of the Washoe County Recorder to offset recording fees for a Declaration of Removal of Discriminatory Restriction for 23 homeowners with the purpose of disavowing racist language contained in property records.

On January 18, 2022, the Board of County Commissioners directed a [\$3,000.00] grant to Truckee Meadows Tomorrow to support the 2021 Truckee Meadows Community Progress Report, which provides information to build awareness and understanding of issues facing the community as well as highlighting positive progress in identified communities through quality-of-life data indicators.

On November 09, 2021, the Board of County Commissioners directed a [\$2,500.00] grant to the Glenn Duncan STEM Academy to provide funds for the completion of an exterior mural.

On July 20, 2021, the Board of County Commissioners directed a [\$20,000.00] grant to the Sun Valley General Improvement District to support the replacement of three sets of double doors at the Sun Valley Neighborhood Center.

### **BACKGROUND**

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District. On May 18, 2021 the Board of County Commissioners approved the 2021-2022 fiscal year budget with special district funds allocated per Commission District in the amount of \$100,000.00. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Jung has elected to support the following organization in fiscal year 2021-2022:

- [\$8,400.00] grant to Washoe County Sheriff's Office, Patrol Division -- a government entity -- for the purpose of purchasing a Stalker Rotatable Speed Alert Monitor (SAM-R) Trailer to be utilized along Sun Valley Boulevard and, subsequently, any areas within Washoe County. The SAM-R Trailer includes a rotating speed display to visually display drivers' real-time speeds compared to the speed limit, which can be effective in reducing speeds and increasing awareness of local speed limits. This device also includes a traffic statistics package to harness traffic data and allow the Sheriff's Office to deploy patrol officers more effectively to deal with speed issues.
- [\$13,913.00] grant to Washoe County Community Services Department, Operations -- a government entity -- to contract with T&T Lawns Plus for the purpose of cleanup and disposal of all debris, excess soil, trash, native sage, and leaves from drainage swale along both sides of Sun Valley Boulevard, starting at 1<sup>st</sup> Avenue and terminating at Quartz Lane. By addressing the need for clean-up along Sun Valley Boulevard, as the main thoroughfare to the Sun Valley community and providing access to neighborhoods, schools, services and businesses, will improve the quality of life for its residents.
- [\$35,172.00] grant to the Sun Valley General Improvement District (SVGID) -- a government entity -- for the purpose of replacing the pump room solar panels at the Robert & Norma Fink "Sun Valley" Pool. This facility allows for everyone to "recreate" in Sun Valley, by offering swim lessons, pool events and reservable areas for special events and promoting various activities for individuals, families and their children.
- [\$6,015.00] grant to the Office of the County Manager: Communications & Engagement Division, Commissioner Support -- a government entity -- for the purposes of purchasing audio/visual (AV) equipment that will allow the Sun Valley Citizens Advisory Board (CAB) to be conducted as a hybrid meeting, in-person and via Zoom. The CAB program allows for residents to participate in and voice the needs and concerns of the local community and creates a forum to receive information from Washoe County and its partnering agencies.

### **FISCAL IMPACT**

Sufficient FY22 budget authority exists within the Cost Center District 3 Constituents (C100103) and account Payments to other Agencies (710400). This action requests approval and distribution of a [total of \$63,500.00] to Washoe County Sheriff's Office, Patrol Division; Community Services Department, Operations; Sun Valley General Improvement District (SVGID); and Office of the County Manager: Communications & Engagement Division, Commissioner Support.

Expense Disbursements are required as follows:

- [\$35,172.00] to Sun Valley General Improvement District (SVGID) to replace the pump room solar panels at the Robert & Norma Fink “Sun Valley” Pool. The SVGID is committed to providing its residents with a range of park and recreation opportunities to improve health and quality of life.

Cross-functional budget appropriation transfers are required as follows:

<b>Description</b>	<b>Cost Object- G/L Account</b>	<b>Amount Increase/&lt;Decrease&gt;</b>
District 3 Special Funding – Payments to Other Agencies	100103 - 710400	<\$28,328.00>
District 3 Special Funding – Intrafund Transfer	100103 - 818000	\$28,328.00
Washoe County Sheriff’s Office: Patrol Division – Intrafund Transfer	150830 - 818000	<\$8,400.00>
Washoe County Sheriff’s Office: Patrol Division – Equipment nonCapital	150830 - 711504	\$8,400.00
Washoe County Community Services Department: Operations - Intrafund Transfer	105306 - 818000	<\$13,913.00>
Washoe County Community Services Department: Central Services Contracts – Other Expense	105306 - 710500	\$13,913.00
Office of the County Manager: Communications & Engagement Division, Commissioner Support – Intrafund Transfer	IN60834 - 818000	<\$6,015.00>
Office of the County Manager: Communications & Engagement Division, Commission Support – Other Expense	IN60834 - 710500	\$6,015.00

**RECOMMENDATION**

Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$63,500.00] for Fiscal Year 2021-2022; District 3 Commissioner Kitty Jung recommends a [\$8,400.00] grant to Washoe County Sheriff’s Office, Patrol Division -- a government entity -- for the purpose of purchasing a Stalker Rotatable Speed Alert Monitor (SAM-R) Trailer to be utilized along Sun Valley Boulevard and, subsequently, any areas within Washoe County; and a [\$13,913.00] grant to Washoe County Community Services Department, Operations -- a government entity -- to contract with T&T Lawns Plus for the purpose of cleanup and disposal of all debris, excess soil, trash, native sage, and leaves from drainage swale along both sides of Sun Valley Blvd.,

starting at 1st Avenue and terminating at Quartz Lane; and a [\$35,172.00] grant to the Sun Valley General Improvement District (SVGID) -- a government entity -- for the purposes of replacing the pump room solar panels at the Robert & Norma Fink "Sun Valley" Pool; and a [\$6,015.00] grant to the Office of the County Manager: Communications & Engagement Division, Commissioner Support -- a government entity -- for the purposes of purchasing audio/visual (AV) equipment that will allow the Sun Valley Citizens Advisory Board (CAB) to be conducted as a hybrid meeting, in-person and via Zoom; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers. (Commission District 3.)

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to approve the recommendation to approve Commission District Special Funds Disbursement in the amount of [\$63,500.00] for Fiscal Year 2021-2022; District 3 Commissioner Kitty Jung recommends a [\$8,400.00] grant to Washoe County Sheriff's Office, Patrol Division -- a government entity -- for the purpose of purchasing a Stalker Rotatable Speed Alert Monitor (SAM-R) Trailer to be utilized along Sun Valley Boulevard and, subsequently, any areas within Washoe County; and a [\$13,913.00] grant to Washoe County Community Services Department, Operations -- a government entity -- to contract with T&T Lawns Plus for the purpose of cleanup and disposal of all debris, excess soil, trash, native sage, and leaves from drainage swale along both sides of Sun Valley Blvd., starting at 1st Avenue and terminating at Quartz Lane; and a [\$35,172.00] grant to the Sun Valley General Improvement District (SVGID) -- a government entity -- for the purposes of replacing the pump room solar panels at the Robert & Norma Fink "Sun Valley" Pool; and a [\$6,015.00] grant to the Office of the County Manager: Communications & Engagement Division, Commissioner Support -- a government entity -- for the purposes of purchasing audio/visual (AV) equipment that will allow the Sun Valley Citizens Advisory Board (CAB) to be conducted as a hybrid meeting, in-person and via Zoom; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers."*