



# WASHOE COUNTY

Integrity Communication Service  
[www.washoecounty.gov](http://www.washoecounty.gov)

## STAFF REPORT

BOARD MEETING DATE: June 21, 2022

**DATE:** Tuesday, June 14, 2022

**TO:** Board of County Commissioners

**FROM:** Quinn Korbolic, Information Technology Manager,  
Technology Services, 775-328-2348, [qkorbolic@washoecounty.gov](mailto:qkorbolic@washoecounty.gov)  
On behalf of the 911 Emergency Response Advisory Committee

**THROUGH:** Behzad Zamanian, Chief Information Officer

**SUBJECT:** Recommendation to approve the reimbursement of costs incurred by the City of Reno and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on May 19, 2022, in an amount not to exceed [\$68,712] as specified within the adopted Enhanced 911 Fund's operating budget. (All Commission Districts)

---

### SUMMARY

The 911 Emergency Response Advisory Committee was created with the intent to develop a plan for the enhancement of the County's 911 emergency response system and make recommendations to the County Commission concerning the expenditures of the money collected through the telephone line surcharge provided for by the Nevada State Legislature.

The 911 Emergency Response Advisory Committee has recommended that the Board of County Commissioners approve the reimbursement of associated and allowable costs related to and in support of the Enhanced 911 Emergency Response System; contractual costs for body worn and vehicular recording devices; travel and training for 911 Public Safety Answering Point (PSAP) staff; and other miscellaneous hardware and software technology purchases related to regional PSAP operations. The specific requests are summarized in Table 1. Agency reimbursements are not disbursed unless the requesting agency provides proper documentation (receipts, paid invoices, etc.).

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

AGENDA ITEM # \_\_\_\_\_

**Table 1**

<b>Agency</b>	<b>Reimbursement amount (Not to Exceed)</b>	<b>Application</b> (911 Emergency Response Advisory Committee Action Date/Agenda Item #)	<b>Cost Center</b>
<b>City of Reno</b>	\$1,795	Dispatch Equipment, Data Cables (5/19/2022, #6a)	800801
	\$13,550	NENA Conference (5/19/2022, #8)	800801
<b>Total</b>	<b>\$15,345</b>		
<b>Washoe County</b>	\$3,192	NENA and APCO membership dues (5/19/2022, #6b)	800801
	\$3,800	EFD/EPD/EMD/ and CPR/BLS training (5/19/2022, #6c)	800801
	\$46,375	911 Five-Year Master Plan Implementation Services (5/19/2022, #7)	800801
<b>Total</b>	<b>\$53,376</b>		
<b>Grand Total</b>	<b>\$68,712</b>		

**PREVIOUS ACTION**

On April 12, 2022, the Board of County Commissioners approved the reimbursement of costs incurred by the City of Reno, the City of Sparks, Truckee Meadows Fire and Rescue, the Washoe County Department of Alternative Sentencing, and the Washoe County Sheriff’s Office for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee February 10, 2022, in an amount not of [\$653,400.72].

On December 14, 2021, the Board of County Commissioners approved the reimbursement of costs incurred by the City of Reno, the City of Sparks, and Truckee Meadows Fire and Rescue for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on November 18, 2021, in an amount not to exceed [\$1,309,643.64] as specified within the adopted Enhanced 911 Fund’s operating budget.

On October 12, 2021, the Board of County Commissioners approved the reimbursement of costs incurred by the City of Reno, the City of Sparks, Truckee Meadows Fire and Rescue, and departments of Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on September 23, 2021, in an amount not to exceed [\$1,606,796.48] as specified within the adopted Enhanced 911 Fund’s operating budget.

On July 20, 2021, the Board of County Commissioners approved the reimbursement of costs incurred by the City of Reno, the City of Sparks, Washoe County School District,

and departments of Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on March 18, 2021, and May 20, 2021, in an amount not to exceed [\$1,059,195.07].

On June 8, 2021, the Board of County Commissioners approved reimbursement of costs incurred by the City of Reno, the City of Sparks, and departments of Washoe County, for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on May 20, 2021, in an amount not to exceed [\$846,082.08].

On May 25, 2021, the Board of County Commissioners approved reimbursement of costs incurred by the City of Reno, the City of Sparks, departments of Washoe County, and Truckee Meadows Fire Protection District for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on March 18, 2021, in an amount not to exceed [\$321,759.90].

The Board has approved the use of the Enhanced 911 Fund for reimbursements as recommended to by the 911 Emergency Response Advisory Committee prior to May 2021; additional history is available.

The Board has approved the use of the Enhanced 911 Fund for various reimbursements of travel and training related to public safety training, subject to approval by the 911 Emergency Response Advisory Committee, consistently since 2010.

### **BACKGROUND**

NRS 244A.7645 authorizes the utilization of 911 surcharge funds to enhance the telephone system for reporting an emergency and for purchasing and maintaining portable event recording devices.

NRS 244A.7645(3)(a)(2) provides, in part, that E911 funds “must be used only... [to pay] costs for personnel and training associated with the routine maintenance and updating of the database for the system.” In the past, the Washoe County District Attorney’s staff has advised the E911 Emergency Response Advisory Committee that it must articulate a nexus between proposed training and the stated purpose of the statute (supporting software database maintenance and call taking), in which case, the expenditure of surcharge funds for such training would be permissible. Here, the E911 Emergency Response Advisory Committee has determined that such a nexus exists and recommends approval of the training. Travel may be included as “costs” of training.

### **FISCAL IMPACT**

The Enhanced 911 Fund (208) has sufficient budget authority in the FY22 budget for the agency reimbursement requests in the Enhanced 911 Admin Cost Center (800801), Professional Services (710100), Payments to Other Agencies (710400), Seminars and Meetings (710509), and Travel (711210).

**Table 2 – FY22 Reimbursements**

<b>Agency</b>	<b>Cost Center</b>	<b>FY22</b>
City of Reno	800801	\$15,345.00
Washoe County	800801	\$53,367.00
<b>Grand Total</b>		<b>\$ 68,712.00</b>

**RECOMMENDATION**

It is recommended that the Board approve the reimbursement of costs incurred by the City of Reno and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on March 31, 2022, in an amount not to exceed [\$68,712] as specified within the adopted Enhanced 911 Fund’s operating budget.

**POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the reimbursement of costs incurred by the City of Reno and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on March 31, 2022, in an amount not to exceed [\$68,712] as specified within the adopted Enhanced 911 Fund’s operating budget.”