



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *April 14, 2020*

DATE: Friday, March 16, 2020

TO: Board of County Commissioners

FROM: Patricia Hurley, Director, Human Resources
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THROUGH: Christine Vuletich, Assistant County Manager

SUBJECT: Recommendation to approve the updated Washoe County Telecommuting Policy. (All Commission Districts).

SUMMARY

Human Resources worked with the District Attorney's Office and Technology Services to establish updated guidelines for telecommuting work schedules as needed to further improve provision of services to the public. The Washoe County Telecommuting Policy has been modernized to reflect current technology and applicable Collective Bargaining Agreements (CBA), federal, state and local laws.

Washoe County Strategic Objective supported by this item: Regional Leadership Through Engaged Employees

PREVIOUS ACTION

In 2007, the Board approved the Washoe County Telecommuting Policy.

BACKGROUND

The Washoe County Telecommuting Policy was last updated in 2007 to allow employees to work from home or another remote location away from their primary workplace but was rarely used. With the current recommendations to maintain social distance to protect public health and slow the rate of transmission of COVID-19, Human Resources, Technology Services, and the District Attorney's Office reviewed and updated the policy to reflect available technology and current Collective Bargaining Agreements, and federal, state and local laws. Washoe County employs approximately 2,400 people. While not all positions are appropriate for a telecommuting arrangement the updated policy allows for potential mitigation activities including encouraging staff to telework when feasible.

The policy has been updated to reflect equipment needs and procedures and Washoe County Telecommuting Work Agreement.

AGENDA ITEM # _____

FISCAL IMPACT

No fiscal impact related to the Policy.

RECOMMENDATION

Recommendation to approve the updated Washoe County Telecommuting Policy.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

Move to approve the updated Washoe County Telecommuting Policy.