



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 10, 2022

DATE: April 7, 2022

TO: Board of County Commissioners

FROM: John Hulett, P.E., Senior Licensed Engineer, Engineering and Capital Projects, Community Services Department, 775-722-5767, jhulett@washoecounty.gov

THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects Community Services Department, 775-328-2043, desmith@washoecounty.gov

SUBJECT: Recommendation to award Bid No. 3175-22 for Water and Wastewater Treatment Chemicals, on behalf of the Community Services Department Utility Services Division and on a requirements basis to Olin Chlor Alkali Products, [in the estimated annual amount of \$382,250.00] and to Thatcher Company of Nevada, Inc., [in the estimated annual amount of \$21,600.00]; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period commencing July 1, 2022 through June 30, 2023, with the provision for two, one year extensions at the County's option. (Commission District 2.)

SUMMARY

Award Bid No. 3175-22 for Water and Wastewater Treatment Chemicals, on behalf of the Community Services Department (CSD) Utility Services Division and on a requirements basis to Olin Chlor Alkali Products in the estimated annual amount of \$382,250.00 and to Thatcher Company of Nevada, Inc., in the estimated annual amount of \$21,600.00; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period commencing July 1, 2022 through June 30, 2023, with the provision for two, one year extensions at the County's option.

CSD Utility Services Group Water and Wastewater Treatment Chemicals Bid		
Bid Item	Bidders	
	Thatcher of Nevada	Olin Chlor Alkali Products
Bid Item #1 – 300 Gallon Mini-Tote (With Delivery)	\$4.80 per gallon	No Bid
Bid Item #2 – 4,500 Gallon Bulk Delivery	\$1.63 per gallon	\$1.529 per gallon

Strategic Objective supported by this item: Fiscal Sustainability: Long-term sustainability.

PREVIOUS ACTION

On December 18, 2018 the Board of County Commissioners (Board) approved award of Bid No. 3067-19, for Water and Wastewater Treatment Chemicals on a requirement basis to Olin Chlor Alkali Products in the estimated annual amount of \$209,025.00 and to Thatcher Company of Nevada in the amount of \$15,700.00. Each award was for a one year period, with the County retaining the option for two, one year extensions.

On February 28, 2014 the Board approved award of Bid No. 2881-14, for Water and Wastewater Treatment Chemicals to Sierra Chemical Co, on a requirement basis, in the estimated annual amount of \$270,000.00. Each award was for a one (1) year period, with the County retaining the option for two, one year extensions.

On December 14, 2010 the Board approved an award of Bid No. 2757-11, for Water Treatment Chemicals, to Sierra Chemical Co. on a requirements basis, in the estimated annual amount of \$207,000.00. Each award was for a one (1) year period, with the County retaining the option for two, one year extensions.

BACKGROUND

This is a contract for water and wastewater treatment chemicals for the treatment of the municipal wastewater. The chemicals are all used in the various systems for wastewater and reclaimed water treatment. The CSD Utility Services Group is currently providing the operation, maintenance and chemical treatment at three wastewater treatment plants and one reclaimed water system with three storage reservoirs and two booster stations.

Sealed bids were opened in the Purchasing Department on January 20, 2022 at 9:00 a.m. This bid was duly advertised in the newspaper and through the services of www.DemandStar.com. Three bids were received. Two bids were received in good order and one no-bid was received.

The CSD Utility Services Division will utilize approximately 254,500 gallons of sodium hypochlorite (12.5% solution) annually; 250,000 gallons as bulk delivery and 4,500 gallons delivered as mini-totes.

CSD Utility Services Division Water & Wastewater Treatment Chemicals Bid			
Bid Item	Unit Price	Quantity (Gallons)	Total
Thatcher of Nevada			
Bid Item #1 – 300 Gallon Mini-Tote	\$4.80	4,500	\$21,600.00
Bid Item #2 – 4,500 Gallon Bulk Delivery	\$1.63	250,000	\$407,500.00
Olin Chlor Alkali Products			
Bid Item #1 – 300 Gallon Mini-Tote	No Bid	4,500	-
Bid Item #2 – 4,500 Gallon Bulk Delivery	\$1.529	250,000	\$382,250.00
Sum of Lowest Bids Combined			\$403,850.00

As a result of a comprehensive, fair and impartial evaluation of the bids received in response to Invitation to bid 3175-22 it is recommended to award the bid for bulk chemical delivery and portable tote delivery to Olin Chlor Alkali Products (Bid Item #2 – 4,500 Gallon Bulk Delivery) and Thatcher Co. of Nevada, Inc., (Bid Item #1 – 300 Gallon Mini-Tote) respectively.

FISCAL IMPACT

Should the Board award the bids, sufficient funds are available and budget authority for the water and wastewater treatment chemicals will be recommended to the Board in the FY23 Budget in the Utilities Fund (566), Sewer Operations (664900) and Reclaimed Water Operations (664500), Chemical supplies (710319). Revenues in support of this expense are provided from monthly sewer and reclaimed water rate charges.

RECOMMENDATION

It is recommended that the Board of County Commissioners award bids to the lowest responsive, responsible bidders for Water and Wastewater Treatment Chemicals, on behalf of the Community Services Department and on a requirements basis to Olin Chlor Alkali Products, [in the estimated annual amount of \$382,250.00] and to Thatcher Company of Nevada, Inc., [in the estimated annual amount of \$21,600.00]; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period commencing July 1, 2022 through June 30, 2023, with the provision for two, one year extensions at the County's option.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award Bid No. 31755-22 for Water and Wastewater Treatment Chemicals, on behalf of the Community Services Department and on a requirements basis to Olin Chlor Alkali Products, 26700 South Banta Rd., Tracy, CA 95304 [in the estimated annual amount of \$382,250.00] and to Thatcher Company of Nevada, Inc., PO Box 27407, Salt Lake City, UT 84127 [in the estimated annual amount of \$21,600.00]; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period commencing July 1, 2022 through June 30, 2023, with the provision for two, one year extensions at the County's option."