



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: May 24, 2022

DATE: Thursday, May 19, 2022

TO: Board of County Commissioners

FROM: Loraine Fernandez, Fiscal Compliance Officer, Health
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THROUGH: Anna Heenan, Administrative Health Services Officer
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$272,727; no county match] in both revenue and expenses to FY22 National Environmental Health Association (NEHA) Capacity Building grant to build capacity for the Environmental Health Safety Food Safety Program retroactive to February 1, 2022 through December 31, 2024 and direct the Comptroller's Office to make the necessary budget amendments (All Commission Districts)

SUMMARY

The Environmental Health Food Safety Program received a Notice of Award from the National Environmental Health Association on February 15, 2022 to support capacity building of the Food Safety Program through staff training and partnership with other Food Safety programs. The funding period is effective February 1, 2022 through December 31, 2024. A copy of the Notice of Award is attached.

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Innovative Services

Health District Strategic Priorities supported by this item:

- 4. Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues
- 5. Organizational Capacity:** Strengthen our workforce and increase operational capacity to support growing population

PREVIOUS ACTION

No previous action.

AGENDA ITEM # _____

BACKGROUND

The Washoe County Health District Food Safety Program is continuously striving to promote active management control of foodborne illness risk factors in Washoe County food establishments. The program will be collaborating with the Maricopa County, Environmental Services Department (MCESD) to develop an Active Managerial Control (AMC) Program for Washoe County food establishments. Results of the 2021 Standard 6 self-assessment indicate the program does not have adequate resource to provide individualized onsite training for non-compliant food establishments as originally planned in the compliance and enforcement policy. Therefore, the program will develop a more efficient mechanism to achieve active managerial control in Washoe County food establishments. The project will include development and implementation of food safety instructional videos to build an AMC online toolbox as well as an AMC course for Washoe County food establishments exhibiting non-compliance.

District Board of Health approved this award on March 24, 2022.

GRANT AWARD SUMMARY

Project/Program Name: Capacity Building Active Managerial Control Program

Scope of the Project: Collaborate with Maricopa County, Environmental Services Department (MCESD) to develop an Active Managerial Control (AMC) Program for Washoe County food establishments. The project will include the development and implementation of food safety instructional videos to build an AMC online toolbox.

Benefit to Washoe County Residents: Decrease of non-compliant food establishments

On-Going Program Support: This award will allow the Food Safety Program to develop materials and an online toolbox that can be used after the project period. After the program ends, Food Safety Program will update materials and online toolbox as new guidance emerges.

Award Amount: \$300,000 [\$272,727 direct; \$27,273 indirect]

Grant Period: February 1, 2022 through December 31, 2024

Funding Source: Food and Drug Administration

Pass Through Entity: National Environmental Health Association

CFDA Number: 93.103

Grant ID Number: G-OACB-202109-00840

Match Amount and Type: No matching funds required.

Sub-Awards and Contracts: None

FISCAL IMPACT

Funding was not included in the FY22 adopted budget; therefore a budget amendment for \$272,727 in both revenues and expenditures is needed in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-11974 NEHA-FDA Capacity Building	431100-Federal Grants	\$272,727.00
IO-11974 NEHA-FDA Capacity Building	711210-Travel	\$5,460.00
IO-11974 NEHA-FDA Capacity Building	710509-Registration	\$600.00
IO-11974 NEHA-FDA Capacity Building	710100-Professional Services	\$251,667.00
IO-11974 NEHA-FDA Capacity Building	710502-Printing	\$15,000.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$272,727; no county match] in both revenue and expenses to FY22 National Environmental Health Association (NEHA) Capacity Building retroactive to February 1, 2022 through December 31, 2024 and direct the Comptroller’s Office to make the necessary budget amendments

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “move to approve budget amendments totaling an increase of [\$272,727; no county match] in both revenue and expenses to FY22 National Environmental Health Association (NEHA) Capacity Building retroactive to February 1, 2022 through December 31, 2024 and direct the Comptroller’s Office to make the necessary budget amendments.”