



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.us

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

## STAFF REPORT BOARD MEETING DATE: February 27, 2018

**DATE:** Wednesday, February 21, 2018  
**TO:** Board of County Commissioners  
**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600 [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)  
**THROUGH:** Kate Thomas, Assistant County Manager  
**SUBJECT:** Accept a Sub-grant Award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$118,948, no county match] retroactively from October 1, 2017 through September 30, 2018, to assist the Human Services Agency with the Adoption Incentive program. Authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget adjustments. (All Commission Districts)

### SUMMARY

The Department is requesting approval to accept a Sub-grant Award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$118,948, no county match]. The grant funds will be used to support ongoing foster/adoptive recruitment, parental rights, mediation services and adoption placement costs.

The Department is requesting retroactive approval as the Notice of Subaward was not received from the State of Nevada, Division of Child and Family Services until February 1, 2018.

**County Priority/Goal supported by this item:** Safe, Secure & Healthy Communities

### PREVIOUS ACTION

On August 23, 2016, the Board of County Commissioners approved agenda item #13, the Department's request to accept \$206,835 in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services for October 1, 2016 through September 30, 2017.

On January 12, 2016, the Board of County Commissioners approved agenda item #11, the Department's request to accept \$175,000 in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services.

**AGENDA ITEM # \_\_\_\_\_**

On October 13, 2015, the Board of County Commissioners approved agenda item #5G2, the Department's request to accept \$99,500 in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services.

On September 9, 2014, the Board of County Commissioners approved agenda item #12, the Department's request to accept \$ in Federal Adoption Incentive funds from the State of Nevada, Division of Child and Family Services.

The Board has routinely accepted Federal Adoption Incentive Funds since 2004.

## **BACKGROUND**

Retroactive approval is requested due to the timing of the Department receiving the FY18 Adoption Incentive Notice of Grant award on February 1, 2018.

Federal Adoption Incentive Grant Funds are passed through the State of Nevada Division of Child and Family Services (DCFS) to support child welfare efforts in the area of foster care, adoption recruitment, and training. These funds may be utilized for services to children and families awaiting adoption, post adoption services, and specialized recruitment and training for the adoption program. Washoe County Department of Social Services has routinely utilized these funds to assist with travel and transition costs for adoptive placement, post placement supervision in other states, foster and adoptive recruitment and finalization activities, staff professional development, and assistance with non-Medicaid covered medical expenses.

In November 2003, the Department of Social Services held the first local Adoption Day celebration in conjunction with National Adoption Day. In November 2004, the Department expanded the celebration to include a reception for adoptive families. The success of Adoption Day has grown with each event becoming more popular than the previous celebration. Washoe County Social Services has successfully launched a media campaign to highlight adoption and the need for adoptive homes in our community.

In fiscal year 2017 the Human Services Agency finalized 144 adoptions and in fiscal year 2016 the Department finalized 136 adoptions.

## **GRANT AWARD SUMMARY**

**Project/Program Name:** Washoe County Human Services Agency  
Adoption Incentive Program.

**Scope of the Project:** The Federal Adoption Incentive Funds are awarded in support of child welfare efforts in the areas of foster care, adoption recruitment and training. Social Services plans to use these funds to assist with travel and transition costs for adoptive placement, post placement supervision in other states, foster and adoptive recruitment and finalization activities to include refreshments, staff professional development, post adoption services, assistance with non-Medicaid covered medical expenses and media campaign efforts to highlight adoption and the need for adoptive homes in our community.

**Benefit to Washoe County Residents:** The program allows children to find permanent adoptive homes reducing the number of children in foster care in Washoe County.

**On-Going Program Support:** n/a

**Award Amount:** \$118,948

**Grant Period:** October 1, 2017 through September 30, 2018

**Funding Source:** Department of Health & Human Services  
 Administration for Children & Families

**Pass Through Entity:** State of Nevada  
 Department of Health and Human Services  
 Division of Child and Family Services

**CFDA Number:** 93.603

**Grant ID Number:** 93603-16-002

**Match Amount and Type:** Not required

**Sub-Awards and Contracts:** Contracts will be obtained on an as needed basis per Federal Purchasing regulations.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY18 adopted budget will be increased by \$118,948 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
IO#11473	431100 – Federal Grants	\$118,948
IO#11473	710100 – Professional Services	\$100,000
IO#11473	710509 – Seminars and Meetings	\$3,000
IO#11473	711210 – Travel	\$3,000
IO#11473	710712 – Family Preservation	\$12,948

The grant award does not require match and does not allow indirect costs.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a Sub-grant Award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$118,948, no county match] retroactively from October 1, 2017 through September 30, 2018, to assist the Human Services Agency with the Adoption Incentive program. Authorize the Department to execute the Sub-Grant Award and direct the Comptroller’s Office to make the necessary budget adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a Sub-grant Award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$118,948, no county match] retroactively from October 1, 2017 through September 30, 2018, to assist the Human Services Agency with the Adoption Incentive program. Authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget adjustments."