



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: June 21, 2022

**DATE:** Tuesday, June 14, 2022

**TO:** Board of County Commissioners

**FROM:** James P. Conway, Court Administrator for Reno Justice Court  
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**THROUGH:** Kate Thomas, Assistant County Manager  
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**SUBJECT:** Recommendation to approve five percent (5%) Training Officer differentia on 160 hours yearly when assigned duties specifically related to safety/security training and law enforcement certification training.  
[Fiscal impact is estimated at \$397] (All Commission Districts)

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### SUMMARY

Reno Justice Court seeks approval for five percent (5%) Training Officer differential pay on 160 hours yearly when assigned duties specifically related to staff safety/security training and law enforcement certification training. The estimated fiscal impact for FY23 is \$397 and will be absorbed in the FY23 budget utilizing salary savings.

**Department Strategic Objective supported by this item:** Valued and engaged employee workforce.

### PREVIOUS ACTION

There has been no previous action on this item.

The Board has approved this type of additional pay for sworn peace officers in conjunction with previously negotiated agreements.

### BACKGROUND

Reno Justice Court employs a bailiff certified to provide staff safety/security training and law enforcement certification training in the following areas:

- Every Officer is leader Instructor since 2020
- ASP Baton Instructor since 2018
- Active Shoot Response & Active Shooter instructor since 2016
- NRA Firearms instructor since 2015
- OSS Defensive Tactics instructor Since 2013/ Lead Instructor as of 2015
- Use of force Instructor 2013
- CPR/ First Aid instructor Since 2011
- BLS and CLS instructor since 2011

AGENDA ITEM # \_\_\_\_\_

- Bloodborne Pathogens 2011
- Building Search and CQB instructor since 2006
- Crisis Intervention Training (CIT)
- Advanced CIT
- Peer support training
- Instructor development
- NRA instructor development
- Field Training Officer
- ILEETA (International Law Enforcement Educators and Trainers Association)  
2022

Having an employee certified to provide this training in-house will create cost savings that has been outsourced previously for training and certification fees. This will also allow other county departments, such as D.A.S., to train with Reno Justice Court employees instead of having to outsource these services.

### **FISCAL IMPACT**

The estimated fiscal impact is \$397 and will be absorbed in the FY23 budget utilizing salary savings. Budget has approved this request.

<b>Department</b>	<b>Position #</b>	<b>Current Job Class</b>	<b>Title</b>	<b>Estimated Hours</b>	<b>Estimated Impact</b>	<b>Effective Date</b>
Reno Justice Court	70008485	60015925	Bailiff (Reno)	160 yearly	\$ 397	07/01/2022

### **RECOMMENDATION**

Approve five percent (5%) Training Officer differential pay on 160 hours yearly when assigned duties specifically related to staff safety/security training and law enforcement certification training.

[Fiscal impact is estimated at \$397]

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:

***“Move to approve five percent (5%) Training Officer differential pay on 160 hours yearly when assigned duties specifically related to staff safety/security training and law enforcement certification training.*”**