



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: *November 10, 2020*

**DATE:** Tuesday, November 10, 2020

**TO:** Board of County Commissioners

**FROM:** Gabrielle Enfield, County Grants Administrator, Manager's Office  
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**THROUGH:** Christine Vuletich, Assistant County Manager  
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**SUBJECT:** Recommendation to accept Community Development Block Grants from the Nevada Governor's Office of Economic Development in the amount of [\$144,300, no county match] to increase food distribution in Northern Nevada; and in the amount of [\$30,000, no county match] for two refrigerated trailers for Sun Valley and North Valleys; and in the amount of [\$11,747, no county match] for COVID related supplies for rural senior centers in Washoe County; all three grants are for a period retroactive from October 1, 2020 through September 30, 2021; and if approved, authorize County Manager to execute grant documents and sign Subgrant Agreements between Washoe County and the Food Bank of Northern Nevada in the amount of \$144,300 to increase food distribution in Northern Nevada, and in the amount of \$30,000 for two refrigerated trailers for Sun Valley and North Valleys and approve the Resolutions necessary for same; and direct Comptroller's Office to make the appropriate budget amendments. (All Districts)

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### **SUMMARY**

The Nevada Community Development Block Grant Program has received an allocation of federal assistance to aid necessary to cover expenses related to the COVID-19 pandemic. The Washoe Board of County Commissioners must accept grant awards. The award for the WCHSA will support COVID related needs at the rural senior centers in Washoe County. The two sub-grants will support food assistance necessary due to the COVID-19 pandemic. The Washoe Board of County Commissioners must approve a grant of public funds by a resolution, per NRS 244.1505.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### **PREVIOUS ACTION**

On August 18, 2020 the Board of County Commission approved the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for COVID-19 funding consideration: Food Bank of Northern Nevada COVID

**AGENDA ITEM # \_\_\_\_\_**

Response, in the amount of \$174,300; and Washoe County Human Services Agency (WCHSA) – Rural COVID-19 Response for Seniors in the amount of \$11,747.

### **BACKGROUND**

Washoe County is eligible to receive CDBG funds through the State of Nevada. The goal of the national CDBG Program is to develop viable communities by providing decent housing, a suitable living environment and expanding economic opportunities for persons of low to moderate income.

The State of Nevada CDBG Program utilizes an annual competitive process for the allocation of limited CDBG funds. This competitive process was a special round of funding specific to the CARES Act funding provided to HUD for CDBG-CV. Washoe county conducted a

The public was invited to participate by providing ideas, comments and suggestions concerning potential projects; other items discussed include the grant application and selection process, past grant performance and status of existing CDBG grants, and potential projects for the COVID-19 funding. Washoe County received applications from the Food Bank of Northern Nevada and from the Washoe County Human Services Agency.

The grant requests were fully funded by the State of Nevada CDBG program. Washoe County is sub-granting the funds awarded for the Food Bank of Northern Nevada's projects, as defined below.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** FBNN Increased Food Distribution in Northern Nevada

**Scope of the Project:** (1) determine the feasibility of opening school-based food pantries with school districts in Lyon and Mineral counties; (2) increase food distribution by Mobile Harvest from 3.5 million pounds to 3.7 million pounds of food in Douglas, Washoe, Churchill, Elko and White Pine counties (this equates to an additional 166,000 meals); (3) purchase additional equipment and supplies to increase capacity at multi-jurisdictional facilities; (4) increase the number of tribal residents served by food distribution to four tribal communities in Northern Nevada; and (5) hire a consultant to conduct a survey of the effects that COVID-19 has had on food insecurities.

**Benefit to Washoe County Residents:** Many Washoe County residents are experiencing food insecurity due to the impacts of the COVID Pandemic. This project will increase access to food for Washoe County residents, and residents across Northern Nevada.

**On-Going Program Support:** Any ongoing expenses will be the responsibility of the Food Bank of Northern Nevada.

**Award Amount:** \$144,300

**Grant Period:** October 1, 2020 – September 30, 2021

**Funding Source:** U.S. Department of Housing and Urban Development

**Pass Through Entity:** Nevada Governor’s Office of Economic Development

**CFDA Number:** 14.228

**Grant ID Number:** CDBG-CV 20/PS/05

**Match Amount and Type:** No county match required

**Sub-Awards and Contracts:** Subgrant of \$144,300 to Food Bank of Northern Nevada.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY21 Office of County Manager, adopted budget will be increased by \$144,300 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-11786 CDBG-CV FBNN Increase Food Distribution	431100-Federal Grants	\$144,300
IO-11786 CDBG-CV FBNN Increase Food Distribution	710119-Subrecipient Payments	\$144,300

No allowable indirect.

**GRANT AWARD SUMMARY**

**Project/Program Name:** FBNN Refrigerated Trailers for Sun Valley & North Valley

**Scope of the Project:** This project will purchase 2 (two) refrigerated trailers to be placed at partner agencies in Sun Valley and North Valley to increase the capacity to store perishable food.

**Benefit to Washoe County Residents:** Many Washoe County residents are experiencing food insecurity due to the impacts of the COVID Pandemic. This project will increase access to food for Washoe County residents.

**On-Going Program Support:** Any ongoing expenses will be the responsibility of the Food Bank of Northern Nevada.

**Award Amount:** \$30,000

**Grant Period:** October 1, 2020 – September 30, 2021

**Funding Source:** U.S. Department of Housing and Urban Development

**Pass Through Entity:** Nevada Governor’s Office of Economic Development

**CFDA Number:** 14.228

**Grant ID Number:** CDBG-CV 20/PS/06

**Match Amount and Type:** No county match required

**Sub-Awards and Contracts:** Subgrant of \$30,000 to Food Bank of Northern Nevada.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY21 Office of County Manager, adopted budget will be increased by \$30,000 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-11788 CDBG-CV FBNN Trailers	431100-Federal Grants	\$30,000
IO-11788 CDBG-CV FBNN Trailers	710119-Subrecipient Payments	\$30,000

No allowable indirect.

**GRANT AWARD SUMMARY**

**Project/Program Name:** Rural COVID Response for Seniors

**Scope of the Project:** This project will purchase meal transportation bags to the four rural senior centers in unincorporated Washoe County; and will purchase new chairs, kitchen items, plexiglass and PPE for the Gerlach Senior Center.

**Benefit to Washoe County Residents:** Many Washoe County residents are experiencing food insecurity due to the impacts of the COVID Pandemic. This project will increase access to food for Washoe County seniors in unincorporated areas of the county.

**On-Going Program Support:** Project does not have ongoing expenses.

**Award Amount:** \$11,747

**Grant Period:** October 1, 2020 – September 30, 2021

**Funding Source:** U.S. Department of Housing and Urban Development

**Pass Through Entity:** Nevada Governor’s Office of Economic Development

**CFDA Number:** 14.228

**Grant ID Number:** CDBG-CV 20/PS/07

**Match Amount and Type:** No county match required

**Sub-Awards and Contracts:** No subawards or contracts are anticipated.

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY21 Office of County Manager, adopted budget will be increased by \$11,747 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-11787 CDBG-CV HSA Rural Sr Centers	431100-Federal Grants	\$11,747
IO-11787 CDBG-CV HSA Rural Sr Centers	710300-Operating Supplies	\$5,486
IO-11787 CDBG-CV HSA Rural Sr Centers	710500-Other Expenses	\$5,000
IO-11787 CDBG-CV HSA Rural Sr Centers	711504-Equipment Non-capital	\$1,000
IO-11787 CDBG-CV HSA Rural Sr Centers	711508-Computers Non-capital	\$261

No allowable indirect.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept Community Development Block Grants from the Nevada Governor's Office of Economic Development in the amount of [\$144,300, no county match] to increase food distribution in Northern Nevada; and in the amount of [\$30,000, no county match] for two refrigerated trailers for Sun Valley and North Valleys; and in the amount of [\$11,747, no county match] for COVID related supplies for rural senior centers in Washoe County; all three grants are for a period retroactive from October 1, 2020 through September 30, 2021; and if approved, authorize County Manager to execute grant documents and sign Subgrant Agreements between Washoe County and the Food Bank of Northern Nevada in the amount of \$144,300 to increase food distribution in Northern Nevada, and in the amount of \$30,000 for two refrigerated trailers for Sun Valley and North Valleys and approve the Resolutions necessary for same; and direct Comptroller's Office to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"move to accept Community Development Block Grants from the Nevada Governor's Office of Economic Development in the amount of [\$144,300, no county match] to increase food distribution in Northern Nevada; and in the amount of [\$30,000, no county match] for two refrigerated trailers for Sun Valley and North Valleys; and in the amount of [\$11,747, no county match] for COVID related supplies for rural senior centers in Washoe County; all three grants are for a period retroactive from October 1, 2020 through September 30, 2021; and if approved, authorize County Manager to execute grant documents and sign Subgrant Agreements between Washoe County and the Food Bank of Northern Nevada in the amount of \$144,300 to increase food distribution in Northern Nevada, and in the amount of \$30,000 for two refrigerated trailers for Sun Valley and North Valleys and approve the Resolutions necessary for same; and direct Comptroller's Office to make the appropriate budget amendments.."*