



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.us

**STAFF REPORT**  
**BOARD MEETING DATE: February 18,**

**2020**

**DATE:** January 28, 2020  
**TO:** Board of County Commissioners  
**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)  
**THROUGH:** Kate Thomas – Assistant County Manager  
**SUBJECT:** Recommendation to (1) acknowledge various items donated totaling an estimated market value of [\$2,160.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$832.06] retroactive for the period December 20, 2019 through January 20, 2020; and direct the Comptroller to make the necessary budget amendments. (All Commission Districts)

---

## **SUMMARY**

Senior Services receives numerous generous donations throughout the year that assist in providing services. Donations supplement the Department's grants and contracts that serve Washoe County's growing senior population, and are brought to the Board for acceptance.

**Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

## **PREVIOUS ACTION**

The Board approves donations received by the Human Services Agency on a regular basis.

## **BACKGROUND**

The Agency is requesting retroactive approval of the following donations that have been received by Senior Services for the time period December 20, 2019 through January 20, 2020 and will need to be retroactively accepted in order to have the budget amended:

|           |           |
|-----------|-----------|
| Anonymous | \$ 832.06 |
|-----------|-----------|

The following donated items have been received for the time period of December 20, 2019 through January 20, 2020 and will need to be retroactively accepted:

- Clothing, shoes, and hygiene products received by Human Services Agency Senior Services - estimated market value of \$1,960.00

**AGENDA ITEM # \_\_\_\_\_**

- Walmart Gift Cards received by Human Services Agency Senior Services - estimated market value of \$200.00

**FISCAL IMPACT**

Should the Board accept these donations, the Human Services Agency – Senior Services Fund FY20 adopted budget will need to be amended by \$832.06 in the following revenue and expenditure accounts:

| <u>Account Number</u> | <u>Description</u>                  | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|-------------------------------------|--------------------------------------|
| IO-20046 -484000      | General Donations Revenue           | \$ 582.06                            |
| IO-20047 -484000      | Nutrition Donations Revenue         | \$ 250.00                            |
|                       | <b>Total Revenue</b>                | <b>\$ 832.06</b>                     |
| IO-20046 -710500      | General Donations (Other Expense)   | \$ 582.06                            |
| IO-20047 -710500      | Nutrition Donations (Other Expense) | \$ 250.00                            |
|                       | <b>Total Expenditures</b>           | <b>\$ 832.06</b>                     |

**RECOMMENDATION**

Recommendation to (1) acknowledge various items donated totaling an estimated market value of [\$2,160.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$832.06] retroactive for the period December 20, 2019 through January 20, 2020; and direct the Comptroller to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to (1) acknowledge various items donated totaling an estimated market value of [\$2,160.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$832.06] retroactive for the period December 20, 2019 through January 20, 2020; and direct the Comptroller to make the necessary budget amendments.”