



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *June 28,*

*2022*

**DATE:** June 7, 2022

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, [ahowell@washoecounty.gov](mailto:ahowell@washoecounty.gov)

**THROUGH:** Kate Thomas – Assistant County Manager

**SUBJECT:** Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$12,541.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$207.55] retroactive for the period March 26, 2022 through May 31, 2022; and direct the Comptroller to make the necessary budget amendments. (All Commission Districts).

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### **SUMMARY**

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$3,000.00 or more during a fiscal year.

Washoe County Code 15.160(4) requires: An officer or employee of a department or agency of the County may accept personal property for the use and benefit of the County where the value singly or in the aggregate is less than \$3,000.00 from a contributor during a fiscal year. In such event, the officer or employee will notify the Board in writing of the acceptance.

Senior Services receives numerous generous donations throughout the year that assist in providing services. Donations supplement the Agency's grants and contracts that serve Washoe County's growing senior population and are brought to the Board for acceptance.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### **PREVIOUS ACTION**

The Board approves donations received by the Human Services Agency on a regular basis.

### **BACKGROUND**

The Agency is requesting retroactive approval of the following donations that have been received by Senior Services for the time period March 26, 2022 through May 31, 2022 and will need to be retroactively accepted in order to have the budget amended:

**AGENDA ITEM # \_\_\_\_\_**

Anonymous	\$12.55
Fan Club Donation	\$25.00
Stuff A Bus	\$170.00

The following donated items have been received for the time period March 26, 2022 through May 31, 2022 and will need to be retroactively accepted:

- Goods received by Human Services Agency Senior Services, Stuff a Bus event from various donors – estimated market value of \$12,441.00.
- Box Fans (5) received by Human Services Agency Senior Services from Sharon Lee Tucker – estimated market value of \$100.00.

**FISCAL IMPACT**

Should the Board accept these donations, the Human Services Agency – Senior Services Fund (225) FY22 adopted budget will need to be amended by \$207.55 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20046 -484000	General Donations Revenue	\$ 182.55
IO-20372 -484000	Fan Club Donations Revenue	\$ 25.00
	<b>Total Revenue</b>	<b>\$ 207.55</b>
IO-20046 -710500	General Donations (Other Expense)	\$ 182.55
IO-20372 -710500	Fan Club Donations (Other Expense)	\$ 25.00
	<b>Total Expenditures</b>	<b>\$ 207.55</b>

**RECOMMENDATION**

Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$12,541.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$207.55] retroactive for the period March 26, 2022 through May 31, 2022; and direct the Comptroller to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to: (1) acknowledge various items donated totaling an estimated market value of [\$12,541.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$207.55] retroactive for the period March 26, 2022 through May 31, 2022; and direct the Comptroller to make the necessary budget amendments.”