



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 28, 2022

DATE: Thursday, June 23, 2022

TO: Board of County Commissioners

FROM: Ben West, Security Administrator

(775) 328-2018, bwest@washoecounty.gov

Mark Stewart, Purchasing and Contracts Manager

(775)-328-2281, mstewart@washoecounty.gov

THROUGH: Eric Brown, County Manager

SUBJECT: Recommendation to approve contract with Allied Universal Security Services for armed and unarmed professional security services, from July 1, 2023 through June 30, 2024. Estimated expenditures are anticipated as [\$4,262,293]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)

SUMMARY

Recommendation to approve contract with Allied Universal Security Services for armed and unarmed professional security services, from July 1, 2023 through June 30, 2023. Estimated expenditures are anticipated as [\$4,262,293]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability and Vulnerable Populations

PREVIOUS ACTION

On March 8, 2022, agenda item 8, the Board approved a contract for armed and unarmed professional security services, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV, 89119. The contract period was valid from January 1, 2022 through June 30, 2022, 2021. The budget for this period was [\$1,755,406].

AGENDA ITEM # _____

BACKGROUND

Since July 2018, Allied Universal Security has provided armed and unarmed security services for Washoe County. These services included court security personnel in Reno, Sparks, and at Jan Evans Juvenile Justice Center. Human Services Agency locations in Downtown Reno, Reno Senior Center, and the Family Engagement Center also use security personnel as well as the downtown Reno library, County Administrative Complex.

Since that time, security services have expanded to add Our Place, Cares Campus, Safe Camp, daytime patrol, public meetings and special events at County facilities. Allied Universal also provided specialized coverage of numerous County locations during COVID-19 response, such as entry screening and vaccination clinics.

Through 2022, these services were provided under a joinder to the State of Nevada contract for security services.

On April 11, 2022, the Washoe County Purchasing Division released RFP #3188-22 Security Guard Services. Four (4) respondent proposals were received. Allied Universal Security Services, American Guard Services, Inc., Securitas, and Strategic Security Corp. The proposals were opened in the offices of the Washoe County Comptroller on May 16, 2022, and subsequently evaluated by a panel of subject matter experts. Upon completion of the evaluation, one (1) respondent proposal was found to be the lowest cost responsive, responsible bidder:

ALLIED UNIVERSAL SECURITY SERVICES
1551 N. TUSTIN AVE., STE. 650
SANTA ANA, CA 92705

If approved, this contract will provide the security services listed above, and adds security services at Sober24, nighttime patrol and court security personnel for Incline Village Justice Court (starting in January 2024).

FISCAL IMPACT

Should the board approve this contract, sufficient FY23 budget authority exists in the following:

Cost Object & Description	G/L Account & Description	Amount
<i>General Fund</i>		
F100 - 101111- Countywide Security	710204 & 710200 – Security Contracts & Service Contracts	\$2,068,057
<i>Subtotal General Fund</i>		<i>\$2,068,057</i>
<i>Other Funds</i>		
F202 - 170200 - Health District	710571 – Safety Expense	\$12,222
F223 - 223230 – HSA Our Place	710204 – Security Contracts	\$516,028
F223 - 223410 – Cares Campus Shelter	710204 & 710100 – Security Contracts & Professional Services	\$1,154,832
F223 - 223420 – Cares Campus Safe Camp	710204 & 710100 – Security Contracts & Professional Services	\$239,551

F225 - 250110 – Reno Admin Local	710204 & 710585– Security Contracts & Undesignated	\$23,754
F228 - 280680 – Family Engagement Center	710204 – Security Contracts	\$112,986
F228 - 280715 – Child Services Admin	710204 – Security Contracts	\$114,233
<i>Subtotal Other Funds</i>		<i>\$2,173,606</i>
Total Washoe County		\$4,241,663
Truckee Meadows Fire & Rescue*		\$20,630
Subtotal TMF&R		\$20,630
Total Washoe County & TMF&R		\$4,262,293

*TMF&R will pay for Board of Fire Commissioners meetings and patrols

RECOMMENDATION

It is recommended that the Board of County Commissioners approve contract for armed and unarmed professional security services with Allied Universal Security Services, retroactive to July 1, 2023 through June 30, 2024. Estimated expenditures are anticipated as [\$4,262,293]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve contract for armed and unarmed professional security services with Allied Universal Security Services, from July 2, 2023 through June 30, 2024. Estimated expenditures are anticipated as [\$4,262,293]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.”