



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: May 19, 2020

**DATE:** Thursday, May 14, 2020

**TO:** Board of County Commissioners

**FROM:** Jennifer Hoekstra, Fiscal Compliance Officer,  
Community Services Department, 328-2045, [jhoekstra@washoecounty.us](mailto:jhoekstra@washoecounty.us)

**THROUGH:** Ben Hutchins, CPA, Director, Finance and Customer Service Division  
Community Services Dept., 954-4646, [bhutchins@washoecounty.us](mailto:bhutchins@washoecounty.us)

**SUBJECT:** Recommendation to accept donations of [\$32,923.92] and in-kind donations [estimated value \$19,773.60] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

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### **SUMMARY**

Accept cash donations in the amount of \$32,923.92 and in-kind donations estimated value of \$19,773.60 from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

### **PREVIOUS ACTION**

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

### **BACKGROUND**

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Cash donations, in the amount of \$32,923.92, and in-kind donation at an estimated value of \$19,773.60 have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents.

Cash donations received are dedicated to the operations and maintenance support for the Lazy 5 Park The Hive, Bowers Mansion, Bartley Ranch Park, Rancho San Rafael Park, May Museum for marketing and programming and for May Arboretum garden memorial brick(s), adopt a tree, tree pruning, maintenance, improvements and Historic Huffaker School House.

AGENDA ITEM # \_\_\_\_\_

Estimated values of various in-kind donations received include:

- Borda Land & Sheep Co. – sheep grazing to reduce fuel hazards [\$15,993.60]
- Gift Certificates from various businesses for Lazy 5 Summer Music Series raffle donations [\$580.00]
- Kathleen Hilton for the Antique School Desk [\$700.00]
- T.R. White for the Two (2) Caribou Taxidermy Mounts [\$2,500.00]

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations are received as follows:

Donor	Amount	Program
<b><u>Cash Donations:</u></b>		
Various donors	\$ 550.00	Bench donations
Various donors	\$ 260.00	Huffaker School House donation
Reno Disc Golf Association	\$ 676.00	Donation for portable
Various donors	\$ 59.00	Lazy 5 The Hive donation box
Various	\$ 4,500.00	Lazy 5 Summer Music series sponsors
Anonymous donor	\$ 5,000.00	Lazy 5 Skate Park
Art in Motion	\$ 323.17	Art in Motion Class
Various donors	\$ 3,132.72	Come in from the cold donations
Various donors	\$ 496.25	Misc. donations
Various donors	\$ 224.27	Park donation boxes
<b>Total General Donations</b>	<b>\$ 15,221.41</b>	
Various donors	\$ 52.72	May Museum - program support
May Foundation	\$ 10,499.79	Museum Security Cameras
Various donors	\$ 5,735.00	May Arboretum - memorial bricks, benches, and Adopt-a-tree
Various donors	\$ 1,415.00	May Arboretum - tree pruning and operations
<b>Total May Center Donations</b>	<b>\$ 17,702.51</b>	
<b>Total Cash Donations</b>	<b>\$ 32,923.92</b>	

Donor	Estimated Value	Program
<b><u>In-kind Donations:</u></b>		
Borda Land & Sheep Co	\$ 15,993.60	Sheep grazing to reduce fuel hazards
Boomtown Casino	\$ 150.00	Gift Certificate for Lazy 5 Music Series raffle
Carniceria Las Mesitas	\$ 50.00	Gift Certificate for Lazy 5 Music Series raffle
Red Hawk Golf & Resort	\$ 200.00	Gift Certificate for Lazy 5 Music Series raffle
Eldorado Resorts THE ROW	\$ 180.00	Gift Certificate for Lazy 5 Music Series raffle
Kathleen Hilton	\$ 700.00	Antique School Desk
T.R. White	\$ 2,500.00	Two (2) Caribou Taxidermy Mounts
<b>Total In-kind Donations</b>	<b>\$ 19,773.60</b>	

**FISCAL IMPACT**

General cash donations (\$15,221.41) for various Regional Parks and Open Space facilities, programs and events have been deposited into IN20020, Parks Donations.

Wilbur D. May Museum cash donations (\$10,552.51) of which \$10,499.79 will be used to purchase Museum security cameras and Wilbur D. May Arboretum cash donations (\$7,150.00) have been deposited to the Other Restricted Fund 270-6.

Should the Board accept these donations, the FY20 budget will need to be amended in the following accounts:

<b><u>Increase Revenue</u></b>		
IN20020-484000	\$ 15,221.41	Regional Parks Donations
C640200-484000	\$ 10,552.51	May Museum Donations
IN20034-484000	\$ 7,150.00	May Arboretum Donations
<b>Total</b>	<b><u>\$ 32,923.92</u></b>	
<b><u>Increase Expenditures</u></b>		
IN20020-710300	\$ 15,221.41	Operating supplies - Parks Donations
C640200-710500	\$ 52.72	Other Expenses - Museum Donations
C640200-711504	\$ 10,499.79	Equipment non Capital - Museum Security Cameras
IN20034-710500	\$ 7,150.00	Other Expenses - Arboretum Donations
<b>Total</b>	<b><u>\$ 32,923.92</u></b>	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

**RECOMMENDATION**

It is recommended that the Board accept the donations of [\$32,923.92] and in-kind donations [\$19,773.60] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller’s Office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be, “Move to accept donation of [\$32,923.92] and in-kind donations [\$19,773.60] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller’s Office to make the appropriate budget amendments.”