



Public Hearing Washoe County Fiscal Year 2020 Tentative & Final Budget

Washoe County Commission Meeting
John Slaughter, County Manager
May 21, 2019



Budget Process

January

Mid-Year Budget Review
Preliminary Outlook

February

Development of Revenue
and Cost Estimates

March/April

Departments Meet with
Budget Team
Tentative Budget
Developed

April/May

April 23 - Manager's Recommendations Presented to BCC

May 21 - BCC Adopts Fiscal Year 2020 Budget

June 1 - Final Fiscal Year 2020 Budget Must be Adopted and Submitted



FY 2020 Final Budget

Highlights of Manager's Recommendations

FY 2019

- **Stabilization Reserve- Replenish restriction of \$3 million General Fund Fund Balance for year-ending 06-30-19**

FY 2020

- **Net New 53.62 FTEs**
 - **General Fund = Additional Net 27.62 FTEs**
 - Including 6 Sheriff Deputies; 5 District Attorney Positions, including 3 Deputy District Attorneys; 3 Alternative Sentencing/Sober 24 positions; 4 NNAMHS Campus positions; 2 Assessor's Office positions; etc.
 - **Other Funds = Additional Net 26.0 FTEs**
 - Including 21 NNAMHS Campus positions; 2 Health District positions; etc.
- **Other**
 - **Increase Contingency to \$5,750,000 based on revenue and expense true-up**
 - 1.84% of General Fund Expenditures



FY 2020 Final Budget

Highlights of Manager's Recommendations – Cont.

NNAMHS Campus Project (FY 2019 & FY 2020)

- **FY 2019 = \$4.95M (one-time)**
 - General Fund Transfer of \$2.5M to support \$11M NNAMHS Campus Project
 - Savings from C-Tax Refund repaid over 18 months vs. 12 months
 - Marijuana Fund Transfer of \$500k to support \$11M NNAMHS Campus Projects
 - Estimated Design and Project Implementation of \$1.95M
- **FY 2020 = \$13.88M (\$11.26M one-time and \$2.62M+ ongoing)**
 - Additional 25.0 FTEs (4.0 General Fund; 21.0 Indigent Fund) = \$1.9M year-one with phased-in staffing
 - Other operating costs = \$980k; \$260k one-time (year-one); \$720k ongoing
 - \$11M Capital Project; partially funded with \$8M transfer from Indigent Fund
- **Total FY 2019 & FY 2020 Investment = \$18.83M**



FY 2020 Final Budget

NNAMHS CAMPUS PARCEL MAP CURRENT PROPOSAL



- VULNERABLE POPULATIONS
- CROSSROADS
- SENIOR SERVICES
- HSA CAMPUS STAFF
- PROPOSED CHANGES



Summary of Overall Budget FY 2020

Washoe County			
Total Budget Appropriations*	FY 2019 Final	FY 2020 Final	
Governmental Funds			
General Fund	\$ 346,868,200	\$ 363,272,126	
Special Revenue Funds	\$ 180,657,042	\$ 198,047,235	
Capital Project Funds	\$ 26,128,121	\$ 46,720,773	
Debt Service Funds	\$ 12,056,692	\$ 13,320,090	
Total Governmental Funds	\$ 565,710,054	\$ 621,360,224	
Proprietary Funds			
Enterprise Funds	\$ 21,887,822	\$ 23,339,904	
Internal Service Funds	\$ 71,170,632	\$ 72,461,790	
Total Proprietary Funds	\$ 93,058,454	\$ 95,801,694	
Total Appropriations - All Funds	\$ 658,768,508	\$ 717,161,918	

*Total appropriations include expenditures, contingencies and transfers out

Recommended
Total Budget – All
Funds \$717M

General Fund is
\$363M, or 51% of
Total Budget



FY 2020 Budget Recommendations

General Fund	Departmental Requests	Recommended FY 2020 Budget
Total Funding Requests	\$9.6 M	\$5.0 M
Offsets/Reallocations	<u>1.2 M</u>	<u>2.0 M</u>
Net Requests	\$8.4 M	\$3.0 M
Net New Positions (FTEs)	47.8	27.6



FY 2020 Budget Recommendations

GENERAL FUND POSITIONS TO BE ADDED			
Department	Title	Time or Intermittent	FTE's
Alternative Sentencing	Office Assistant III	F	3.00
Assessor's Office	Appraisal Support Specialist	F	2.00
Clerk's Office	Deputy Clerk - Board Records &	F	1.00
Community Services-Parks	Range Safety Officer	P	0.75
District Attorney's Office	Deputy District Attorney III	F	3.00
District Attorney's Office	Interpreter	F	1.00
District Attorney's Office	Program Manager - CAC	F	1.00
District Court	Pretrial Services Officer	F	1.00
District Court	District Court Clerk	F	1.00
Human Resources	Human Resources Specialist II	F	1.00
Human Services - Community Services	Facility Technician	F	1.00
Human Services - Community Services	Maintenance Worker	F	1.00
Human Services - Technology Services	Technology Project Coordinator	F	1.00
Human Services - Technology Services	Sr. Business Systems Analyst	F	1.00
Incline Constable	Justice Support Specialist	P	0.70
Medical Examiner	Medicolegal Death Investigator Supervisor	F	1.00
Public Guardian's Office	Office Support Specialist	F	1.00
Registrar of Voter's	Department Systems Specialist	F	1.00
Sheriff's Office	Deputy Sheriff	F	6.00
Sheriff's Office	Government Affairs Liaison	F	1.00
Technology Services	Technology Project Coordinator	F	1.00
Treasurer	Account Clerk	F	1.00
Total New Position FTE's			31.45



FY 2020 Budget Recommendations

GENERAL FUND - POSITIONS TO BE DELIMITED			
Department	Title	Time or	FTE's
Human Resources	Assistant Director, HR & Labor Relations (Vacant)	F	-1.00
Sheriff's Office	Office Assistant II (Vacant)	F	-1.00
Sheriff's Office	Sheriff Support Specialist (Vacant)	F	-1.00
Total Delimited Position			-3.00
GENERAL FUND - POSITION CHANGES			
Department	Title	Full/Part	FTE's
Community Services-Parks	Park Ranger	P to F-	0.170
Incline Constable	Justice Support Specialist	I-Decrease	-0.20
Technology Services	Technology Systems Developer II	F-Move	-1.00
Wadsworth Justice Court	Deputy Clerk II	P-Increase from 0.60 to	0.20
Total Position Change			-0.83
General Fund	Total Net New FTE's		27.62



FY 2020 Budget Recommendations

Other Funds	Departmental Requests	Recommended FY 2020 Budget
Total Funding Requests	\$17.1 M	\$14.4 M
Offsets/Reallocations	<u>13.4 M</u>	<u>12.7 M</u>
Net Requests	\$3.7 M	\$1.7 M
Net New Positions (FTEs)	32.0	26.0



FY 2020 Budget Recommendations

<u>OTHER FUNDS - POSITIONS TO BE ADDED</u>			
Department	Title	Full/Part Time or Intermittent	FTE's
Health Benefits Fund	Benefits Specialist	F	1.00
Health District	Community Health Aide	F	1.00
Health District	Public Health Nurse II	F	1.00
Human Services - Indigent	Behavioral Health Program Coordinator	F	1.00
Human Services - Indigent	Human Services Case Worker	F	11.00
HSA - Child Protective	Human Services Program Manager	F	1.00
HSA - Child Protective	Human Services Supervisor	F	2.00
HSA - Child Protective	Human Services Support Specialist	F	5.00
HSA - Child Protective	Mental Health Counselor	F	1.00
Recorder's Office	Office Assistant I	I	0.50
Reno Justice Court	Court Analyst	I	0.50
Total New Positions			25.00
<u>OTHER FUNDS - POSITIONS TO BE DELIMITED</u>			
Total Delimited Position	None		0.00
<u>OTHER FUNDS - POSITION CHANGES</u>			
Department	Title	Full/Part Time or Intermittent	FTE's
E-911 Fund	Technology Systems Developer II	F-Move	1.00
Total Position Change			1.00
Other Funds	Total Net New FTE's		26.00



FY 2020 General Fund Budget

Washoe County FY 2020 General Fund Budget				
Sources and Uses	FY 2019 Adopted Budget	FY 2019 Year- End Estimate	FY 2020 Final Budget	FY 2020 vs. FY 2019 Adopted % Var.
Revenues and Other Sources:				
Taxes	169,030,246	169,030,246	178,698,442	5.7%
Licenses and permits	9,677,200	9,642,200	9,742,200	0.7%
Consolidated taxes	114,389,819	115,997,045	120,926,919	5.7%
Other intergovernmental	22,539,740	23,048,471	23,646,849	4.9%
Charges for services	19,146,952	19,767,038	19,697,694	2.9%
Fine and forfeitures	6,830,550	6,750,569	6,756,650	-1.1%
Miscellaneous	3,769,435	3,288,734	3,767,435	-0.1%
Total revenues	345,383,942	347,524,302	363,236,189	5.2%
Other sources, transfers in	337,400	89,400	583,400	72.9%
TOTAL SOURCES	345,721,342	347,613,702	363,819,589	5.2%
Expenditures and Other Uses:				
Salaries and wages	153,686,183	152,982,759	163,202,474	6.2%
Employee benefits	73,485,552	71,830,289	77,922,374	6.0%
OPEB contributions	16,869,328	16,871,804	14,795,251	-12.3%
Services and supplies	59,057,109	56,693,656	56,813,033	-3.8%
Capital outlay	551,548	1,081,833	521,548	-5.4%
Total expenditures	303,649,719	299,460,342	313,254,680	3.2%
Transfers out	41,718,481	44,663,481	44,267,446	6.1%
Contingency	1,500,000	1,500,000	5,750,000	283.3%
TOTAL USES	346,868,200	345,623,823	363,272,126	4.7%
Net Change in Fund Balance	(1,146,858)	1,989,879	547,462	na
Beginning Fund Balance	\$ 47,846,828	57,056,071	59,045,951	
Ending Fund Balance	\$ 46,699,970	59,045,951	59,593,413	
Unrestricted Ending Fund Balance	\$ 45,949,970	\$ 52,551,767	\$ 53,099,229	
Unrestricted Fund Balance %	13.3%	15.3%	14.6%	

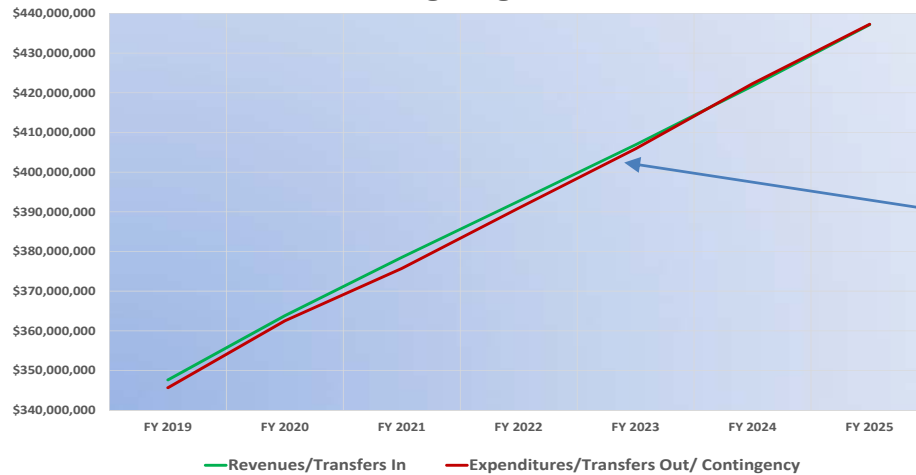
FY 2020:
Revenues/
Sources
Increasing 5.2%
Expenses/Uses
Increasing 4.7%

FY 2020
budgeted
increase in Fund
Balance of
\$547K
Unrestricted
Fund Balance
14.6%



General Fund Long-Range Forecast

General Fund
Long-Range Forecast



“Fiscal Sustainability” = a structurally balanced budget, sustainable for the long-term

General Fund long-range forecast indicates structural balance years 1-3, and manageable in years 4-5

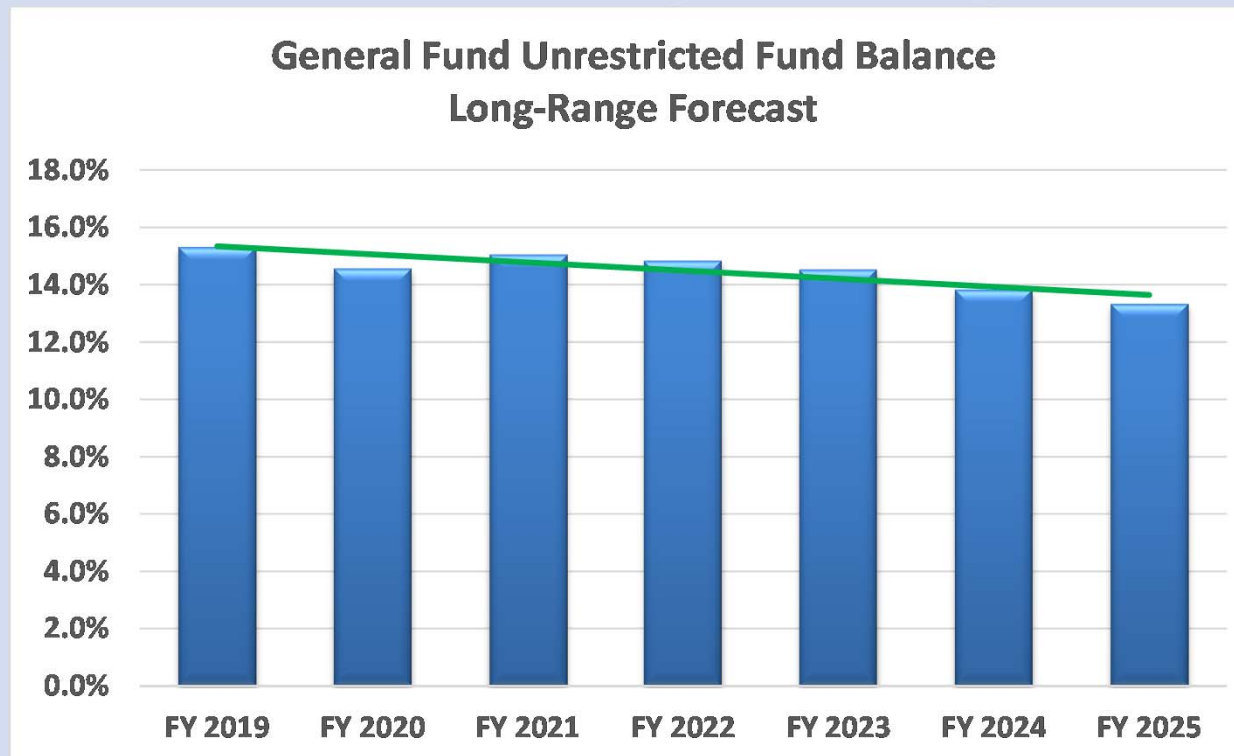
Washoe County General Fund Long-Range Forecast of Sources & Uses

	FY 2019 Estimated	FY 2020 Final	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
Revenues/Transfers In	347,613,702	363,819,589	378,535,644	392,676,468	406,920,997	421,740,808	437,159,528
Expenditures/Transfers Out/ Contingency	345,655,241	363,272,126	375,704,824	390,939,403	405,923,645	422,322,275	437,273,112
Structural Budget Balance	1,958,461	547,462	2,830,820	1,737,065	997,352	(581,467)	(113,584)
Unrestricted Fund Balance	15.3%	14.6%	15.1%	14.8%	14.5%	13.8%	13.3%



General Fund

Unrestricted Fund Balance



Unrestricted
Fund Balance
trending lower,
but is still
within BCC
Policy Level of
10%-17%



Special Revenue Funds

- 15 special revenue funds - \$198 million in appropriations (expense/transfers out)

Fund	Beginning Fund Balance	Revenues	Transfers In/Other Fin.		Contingency/ Transfers Out	Ending Fund Balance
			Sources	Expenditures		
Health	\$ 6,301,320	\$ 13,897,415	\$ 9,516,856	\$ 24,073,257	\$ 73,123	\$ 5,569,211
Library Expansion	2,159,843	3,138,629	-	2,882,652	-	2,415,820
Animal Services	5,882,398	5,350,440	-	6,079,120	114,345	5,039,373
Marijuana Establishments	703,022	650,000	-	156,000	494,000	703,022
Regional Communication System	1,613,026	1,756,625	-	1,682,220	750,000	937,430
Regional Permits System	390,921	430,002	73,123	464,726	-	429,320
Indigent Tax Levy	5,217,169	14,890,621	19,341,046	27,490,799	8,000,000	3,958,038
Child Protective Services	12,746,425	59,985,032	447,237	66,217,181	-	6,961,513
Senior Services	743,894	2,894,008	1,406,782	4,305,564	-	739,120
Enhanced 911	2,278,054	5,159,726	-	5,154,199	-	2,283,582
Regional Public Safety	726,600	1,036,738	-	1,093,721	-	669,618
Central Truckee Meadows Remediation District	4,191,625	1,398,709	-	3,458,047	-	2,132,287
Truckee River Flood Mgt Authority	1,926,679	12,032,699	-	9,748,965	2,283,734	1,926,679
Roads Special Revenue Fund	4,659,578	11,033,112	3,013,620	15,873,707	225,000	2,607,604
Other Restricted Special Revenue	1,800,903	16,377,074	-	15,873,852	1,553,024	751,101
Total	\$ 51,341,458	\$ 150,030,831	\$ 33,798,664	\$ 184,554,009	\$ 13,493,226	\$ 37,123,718



Capital and Debt Funds

- 6 funds* - \$60 million in appropriations (expense/transfers out)

Fund	Beginning Fund Balance	Revenues	Transfers In/Other Fin. Sources	Expenditures	Contingency/Transfers Out	Ending Fund Balance
Capital Funds						
Capital Facilities Tax	1,236,961	7,881,336	-	5,606,187	1,950,000	1,562,110
Capital Improvements Fund	14,946,799	5,147,143	16,401,663	30,918,043	-	5,577,562
Parks Construction	11,007,996	1,407,487	-	7,319,543	-	5,095,940
Regional Permits Capital	1,114,387	13,500	-	27,000	900,000	200,887
Subtotal	28,306,143	14,449,466	16,401,663	43,870,773	2,850,000	12,436,499
Debt Service Funds						
Washoe County Debt Ad Valorem	3,279,252	3,279,807	-	3,035,869	-	3,523,190
Washoe County Debt Operating	1,247,518	-	9,831,945	9,831,945	-	1,247,518
SAD Debt	1,798,372	763,800	-	452,276	-	2,109,896
Subtotal	6,325,142	4,043,607	9,831,945	13,320,090	-	6,880,604
Total	\$ 34,631,285	\$ 18,493,073	\$ 26,233,608	\$ 57,190,863	\$ 2,850,000	\$ 19,317,103

*Total Debt Service Funds = 2; Ad Valorem & Operating are one fund but shown separate per State budget requirements



Proprietary Funds

- 6 funds - \$96 million in appropriations (operating and non-operating expenses)

Fund	Beginning Net Position	Operating Revenues	Operating Expenses	Non-Operating Revenues	Non-Operating Expenses	Ending Net Position
Enterprise Funds						
Building & Safety	(410,777)	3,210,000	3,762,269	30,000	-	(933,046)
Golf	1,997,963	339,000	566,129	15,200	-	1,786,035
Utilities	221,393,319	16,353,576	17,781,005	14,078,980	1,230,501	232,814,369
Subtotal	222,980,505	19,902,576	22,109,403	14,124,180	1,230,501	233,667,358
Internal Service Funds						
Equipment Services	15,851,143	8,848,900	8,196,104	389,060	-	16,892,999
Health Benefits	11,225,126	57,150,500	55,884,527	355,000	-	12,846,099
Risk Management	13,905,983	7,226,002	8,381,159	327,200	-	13,078,026
Subtotal	40,982,252	73,225,402	72,461,790	1,071,260	-	42,817,124
Total	\$263,962,757	\$ 93,127,978	\$ 94,571,193	\$ 15,195,440	\$ 1,230,501	\$276,484,482

- The Building and Safety Fund's net position shows negative due to required reporting of future years' allocable OPEB and retirement costs. Beginning cash held by the fund exceeded \$3.9 million.
- Utilities Fund's net position includes more than \$140 million net capital assets.



Outstanding Fiscal Year 2020 Items

- As previously mentioned, impacts due to the items below may require adjustments during FY 2020:
 - Collective Bargaining Agreements
 - 2019 Legislative Session
 - North Valleys Closed Basins



Next Steps

- **Today:**
 - Recommend approval of FY 2020 Final Budget
- **By June 1st:**
 - Final Budget must be submitted to the State