



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: June 28, 2022

DATE: Tuesday, June 7, 2022

TO: Board of County Commissioners

FROM: Kobe Harkins, IT Manager, Technology Services
775-328-2358, KHarkins@washoecounty.gov

THROUGH: Behzad Zamanian, CIO, Technology Services

SUBJECT: Recommendation to 1.) approve the Statement of Work between Washoe County and ePlus Technologies for Technology Infrastructure Assessment services, not to exceed [\$118,550] to assess the current state of Washoe County technology infrastructure and networks and provide recommendations for modernization and network architecture and 2.) authorize the Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)

SUMMARY

Technology Services regularly upgrades and modernizes equipment at Washoe County to maintain a sustainable, efficient, and effective technological infrastructure. This infrastructure supports all technology services provided to the Washoe County community. Technology Services is requesting infrastructure assessment services from ePlus Technologies to assess and modernize the current Washoe County technology infrastructure and networks.

Washoe County Strategic Objective supported by this item: Leverage Technology to Streamline and Automate

PREVIOUS ACTION

On May 18, 2021, the Board of County Commissioners approved and adopted the Final Budget for Fiscal Year 2021-2022.

BACKGROUND

Technology Services regularly upgrades and modernizes equipment at the County to maintain a healthy technological infrastructure. An assessment of the existing infrastructure has not been done in many years. Technology Services deemed an assessment was essential due to changes in how the County's workforce operates. The most recent changes have been hybrid work schedules and employees using multiple devices, expanded use of virtual meetings, need to expand wireless networks, and heightened security for the network.

AGENDA ITEM # _____

On February 18, 2022, the Washoe County Purchasing Division released Request for Proposal #3170-22 Technology Services Infrastructure Assessment. Five (5) respondent proposals were received from Avero Advisors, Critical Design Associates, ePlus Technologies, Martin Yarbrough & Associates, and Sentinel Technologies. Proposals were reviewed and the top 3 vendors provided demonstrations of their proposals for the evaluation committee. ePlus Technologies was selected as the vendor of choice for the Request for Proposal #3170-22 on June 2, 2022.

Pursuant to NRS 332.115, computer hardware and software are exempt from competitive bidding requirements.

FISCAL IMPACT

There is sufficient budget authority in the FY 2021-2022 budget for the Statement of Work with ePlus for Infrastructure Assessment services not to exceed \$118,550 in Technology Services Operations (108-1).

RECOMMENDATION

It is recommended that the Board of County Commissioners to 1.) approve the Statement of Work between Washoe County and ePlus Technologies for Technology Infrastructure Assessment services, not to exceed [\$118,550] to assess the current state of Washoe County technology infrastructure and networks and provide recommendations for modernization and network architecture and 2.) authorize the Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Move to 1.) approve the Statement of Work between Washoe County and ePlus Technologies for Technology Infrastructure Assessment services, not to exceed [\$118,550] to assess the current state of Washoe County technology infrastructure and networks and provide recommendations for modernization and network architecture and 2.) authorize the Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)"