



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: *Tuesday, December 17, 2019*

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

**DATE:** Wednesday, December 11, 2019  
**TO:** Board of County Commissioners  
**FROM:** Emily Reed, Self Help Center and Law Library Program Manager,  
Second Judicial District Court  
(775) 325-6625, [emily.reed@washoecourts.us](mailto:emily.reed@washoecourts.us)  
**THROUGH:** Jackie Bryant, District Court Administrator and Clerk of Court  
**SUBJECT:** Recommendation to acknowledge a donation of [\$5,000.00] from the State Bar of Nevada for the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

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### SUMMARY

The Washoe County Law Library received a donation from the State Bar of Nevada for the production of educational videos for self-represented litigants. It is requested that the Board of County Commissioners accept the donation of \$5,000.00 for the Washoe County Law Library.

County Priority/Goal supported by this item: Safe, Secure, and Healthy Communities

### PREVIOUS ACTION

Other prior donations, independent of this item, have been accepted on behalf of the Washoe County Law Library.

### BACKGROUND

The mission of the Washoe County Law Library and Self Help Center is to enhance access to justice by (1) providing legal information, education, resources, tools, and materials, in print and digital formats, to those engaged with the justice system, and (2) partnering with the courts, bar associations, legal clinics, civic organizations, and government entities to help ensure the legal needs of the community are addressed. Law firms and other organizations have donated to the Law Library to help with equipment, operational, and program needs.

AGENDA ITEM # \_\_\_\_\_

**FISCAL IMPACT**

Should the board accept this donation, the adopted budget will be increased by \$5,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
<b>IO# 20476</b>	<b>484000</b>	<b>\$5,000</b>
<b>IO# 20476</b>	<b>710100</b>	<b>\$5,000</b>

**RECOMMENDATION**

It is recommended that the Board of County Commissioners acknowledge a donation of [\$5,000.00] from the State Bar of Nevada for the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“move to acknowledge a donation of [\$5,000.00] from the State Bar of Nevada for the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments.”*