



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 8, 2018

DATE: Wednesday, May 02, 2018

TO: Board of County Commissioners

FROM: Amber Howell, Division Director, Human Services Agency
775-785-8600, ahowell@washoecounty.us

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Accept a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Home Delivered Meal Equipment in the amount of [\$74,596; county match \$1,165] retroactive to October 1, 2017 through June 30, 2018; authorize the Department to execute the sub-grant award and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

Accept a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Home Delivered Meal Equipment in the amount of [\$74,596; county match \$1,165] retroactive to October 1, 2017 through June 30, 2018; authorize the Department to execute the sub-grant award and direct the Comptroller's Office to make the appropriate budget amendments.

County Priority/Goal supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On October 14, 2014 the Board approved item #10.G, the acceptance of the nutrition equipment grant in the amount of \$3,580 and nutrition vehicle grant in the amount of \$38,783 retroactive from September 29, 2014 through March 31, 2015.

On October 9, 2012 the Board approved item #7.G, , the acceptance of the nutrition equipment grant in the amount of \$34,000 retroactive from September 30, 2012 through March 29, 2013.

On March 23, 2010 the Board approved item #11.P, , the acceptance of the nutrition equipment grant in the amount of \$9,639 retroactive from October 1, 2009 through June 30, 2010.

BACKGROUND

AGENDA ITEM # _____

Retroactive approval is requested due to the Human Services Agency received the Notice of Grant Award on April 5, 2018.

The State of Nevada Aging and Disability Services Division (ADSD) is a primary source of funding for Senior Services' Nutrition Programs, through Title III-C federal funds authorized by the Older American's Act. The Department receives funds annually to directly support the Congregate and Home Delivered Meal programs. ADSD has made available excess FY18 funds for the purchase of equipment to support the home delivered meal program. HSA submitted an application to ADSD listing equipment needs, in order of priority, of the most needed equipment to support the nutrition program. ADSD has awarded the grant to purchase two specialized meal delivery vehicles. The two vehicle and hot or cold boxes will be transferred to the Equipment Services Division to be maintained by that Department. As such, replacement and maintenance expenses will be incurred and budgeted for the Human Services Agency. The addition of the vehicles will increase the size of the home delivered vehicle fleet by two and will be used to create additional delivery routes due to increased demands for meals.

GRANT AWARD SUMMARY

Project/Program Name: Home Delivered Meal Equipment

Scope of the Project: Senior Services has received federal grant funding through the State of Nevada for the congregate and home delivered meal programs since 1973. Daily lunch meals are provided at no-charge to clients ages 60 and over and those less than 60 years of age for a nominal fee. Home delivered meals are provided weekly in addition to shelf stable meals which are delivered twice a year at no-charge to home-bound seniors ages. All meals are prepared by a contractor with oversight from a registered dietician. This grant is an important component of senior programming.

Benefit to Washoe County Residents: The congregate and home-delivered meal programs insure that seniors are provided nutritious meals and regular social contact in an effort to prevent those that are greatest risk from being institutionalized. The addition of the two delivery vehicles will assist the County in providing a more efficient senior nutrition program to home bound seniors throughout Washoe County.

On-Going Program Support: Human Services will budget for ongoing operation and maintenance, fuel and vehicle replacement costs as part of the annual budget process.

Award Amount:	\$ 6,599.00	Federal Funds
	\$67,997.00	State Funds
	\$74,596.00	Total Award

Grant Period: October 1, 2017 through June 30, 2018

Funding Source: Department of Health and Human Services
Pass Through Entity: State of Nevada,

Aging and Disability Services Division

CFDA Number: 93.045

Grant ID Number: 16-000-66-2H-18

Match Amount and Type: ADSD requires \$1,165 in county match which will be funded by Washoe County ad valorem tax for senior in Fund 225.

Sub-Awards and Contracts: Vehicles will be purchased used the State’s competitively bid vehicle purchasing contract in compliance with 200 CFR and Washoe County procurement policies.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted FY18 budget in Fund 225 will be increased by \$74,596 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
19081	431100 – Federal Grants	\$6,599
19081	781004 – Equipment Capital	\$6,599
19082	432100 – State Grants	\$67,997
19082	781004 – Equipment Capital	\$67,997

Indirect costs were not awarded by the funding agency.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Home Delivered Meal Equipment in the amount of [\$74,596; county match \$1,165] retroactive to October 1, 2017 through June 30, 2018; authorize the Department to execute the sub-grant award and direct the Comptroller’s Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Home Delivered Meal Equipment in the amount of [\$74,596; county match \$1,165] retroactive to October 1, 2017 through June 30, 2018; authorize the Department to execute the sub-grant award and direct the Comptroller’s Office to make the appropriate budget amendments.”