



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 28, 2022

DATE: June 8, 2022

TO: Board of County Commissioners

FROM: Cori Burke, Chief Deputy Assessor, Assessor
(775) 328-2203, cburke@washoecounty.gov

THROUGH: Michael E. Clark, Assessor

SUBJECT: Recommendation to acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2022/2023.
(All Commission Districts)

SUMMARY

This report is submitted pursuant to NRS 250.085 (4), which states that on or before July 1 of each year, the county assessor shall submit to the Board of County Commissioners a report of the projected expenditures of the money in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for the following fiscal year. Many of the proposed expenditures will require funds to be spent over the course of multiple years.

Strategic Objective supported by this item: Leverage Technology to Streamline and Automate.

PREVIOUS ACTION

Bill No. 1480, Ordinance No. 1300 amending the Washoe County Code to create an account designated as the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor was adopted on June 23, 2006. Funds have been accruing in the account, IN20280, for the purchase of software, equipment and training to enhance the technology of the office of the Assessor.

BACKGROUND

Pursuant to NRS 361.530(2), the county assessor receives one-quarter of the 8% commission reserved from the gross amount of personal property tax collections. The commission is accounted for separately in the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor.

AGENDA ITEM # _____

The money in the account:

- (a) Must be accounted for separately and not as a part of any other account. NRS 250.085(2)(a); and
- (b) Must not be used to replace or supplant any money available from other sources to acquire technology for and improve technology used in the office of the county assessor. NRS 250.085(2)(b); and
- (c) The money in the Account must be used to acquire technology for or improve the technology used in the office of the county assessor or by another entity with operational impact on the office of the county assessor, including, without limitation, the payment of costs associated with acquiring or improving technology for converting and archiving records, purchasing hardware and software, maintaining the technology, training employees in the operation of the technology and contracting for professional services relating to the technology. NRS 250.085(3)

FISCAL IMPACT

No impact to the General Fund. All expenditures are to be paid from Assessor’s Technology Fund, IN20280. Anticipated resources available in the account during FY23 are expected to be approximately \$2,765,000. During FY23, projected expenditures and encumbrances include the following multi-year projects:

Software upgrades/enhancements	200,000
Annual software maintenance-existing software	365,000
Archival project with UNR	20,000
Contract Labor for Archival projects	50,000
Change Detection Software	250,000
Server upgrades	70,000
Data plans for field devices/Equipment	80,000
CAMA/GIS/Technology training	45,000
Reserve for future software enhancements, contract renewals and increases in annual maintenance fees	1,685,000
Total	2,765,000

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2022/2023.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

“Move to acknowledge receipt of annual report of projected expenditures for the Account for the Acquisition and Improvement of Technology in the Office of the County Assessor for FY 2022/2023.”