



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: June 21, 2022

**DATE:** May 20, 2022

**TO:** Board of County Commissioners

**FROM:** Susan Dees, Sr. Accountant,  
Community Services Dept., 328-2044, [sdees@washoecounty.gov](mailto:sdees@washoecounty.gov)

**THROUGH:** David Solaro, Assistant County Manager, 328-3624,

**SUBJECT:** Recommendation to approve the asset reassignment of multiple vehicles from various Washoe County Departments to Equipment Services Fund; and direct the Comptroller's Office to make the appropriate asset adjustments [net \$876,233.52]. (All Commission Districts.)

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### **SUMMARY**

This item seeks to approve the asset reassignment of multiple vehicles acquired through fiscal year 2022 from various Washoe County departments to Community Services Department Equipment Services Fund 669. The vehicles represent fleet additions that were purchased entirely by the departments or partially, where Equipment Services paid base replacement costs while Departments paid for the cost of upgrades.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability. Long-Term Sustainability.

### **PREVIOUS ACTION**

On June 22, 2021, the Board of County Commissioners (Board) approved the asset reassignment of multiple vehicles from various Washoe County departments to Equipment Services Fund 669; and directed the Comptroller's Office to make the appropriate asset adjustments.

Asset reassignments are prepared annually. The Board has approved similar requests since June 28, 2016 and through June 23, 2020.

### **BACKGROUND**

Community Services Department Equipment Services Fund 669 is an internal service fund that purchases and maintains vehicles and specialized large equipment for use by other County departments. Equipment Services also collects fees for future replacement of vehicles and other routine costs (maintenance, fuel, asset management, etc.). To adhere to the County's fleet management policy and to properly manage the fleet, vehicles should be capitalized as Equipment Services' assets. As such, the following vehicles require asset reassignment to Community Services Department Equipment Services Fund 669. The following asset additions were purchased entirely by various

AGENDA ITEM # \_\_\_\_\_

County departments (100% department) or partially funded by the departments to cover upgrade costs only (upgrade).

Vehicle #	VIN#	PO#	Department	Expense Type
1550	1GNEVFKWXMJ153875	45x40844	150-6 WC Sheriff Office	Entire vehicle
1559	1GNEVFKW2MJ222770	45x40858	150-15 WC Sheriff Office	Entire vehicle
2600	3C6RR7KT9LG290615	45x40775	150-15 WC Sheriff Office	Entire vehicle
2617	1GNSKLED1MR38143	45x40881	150-15 WC Sheriff Office	Entire vehicle
2618	1GNSKLED7MR372430	45x40881	150-15 WC Sheriff Office	Entire vehicle
2619	1GNSKLEDXMR372261	45x40881	150-15 WC Sheriff Office	Entire vehicle
2620	1GNSKLED8MR371786	45x40881	150-15 WC Sheriff Office	Entire vehicle
2623	1GNSKLED3MR371758	45x40881	150-15 WC Sheriff Office	Entire vehicle
2624	1GNSKLED8MR372291	45x40881	150-15 WC Sheriff Office	Entire vehicle
2543	1C6RR7FGXMS59795	45x41161	209-0 Reg. Public Safety Training Center	Entire vehicle
1267	1GNEVFKW9MJ217193	45x40971	225-53 Senior Services	Entire vehicle
1425	1C4RJFAG2MC794734	45x41020	105-4 CSD Planning Short Term Rental	Entire vehicle
1560	1GNEVFKW0MJ200475	45x40786	101-11 Homelessness Initiative	Entire vehicle
1561	1GNEVFKW5MJ200486	45x40786	101-11 Homelessness Initiative	Entire vehicle
2163	1FTYE2C85NKA00279	45x40965	130-1 Library	Entire vehicle
5567	5KKHAVDV2NPN4972	45x40688	669-0 Utilities Fund	Partial

### **FISCAL IMPACT**

No budget, cash, or expense adjustments are needed. Rather, the vehicles will be reassigned in the County's financial asset system from the various County departments to Equipment Services Fund (669).

The vehicles' historical cost totals \$1,072,056.45 and accumulated depreciation estimated through May 31, 2022 totals \$195,822.93. Within Equipment Services Fund (669), Equipment (170004) and Accumulated Depreciation (173004) will be increased. The net impact to the fund will therefore be an increase of \$876,233.52 in capital assets.

### **RECOMMENDATION**

It is recommended the Board of County Commissioners approve the asset reassignment of multiple vehicles from various Washoe County departments to Equipment Services Fund; and direct the Comptroller's Office to make the appropriate asset adjustments [net \$876,233.52].

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the asset reassignment of multiple vehicles from various Washoe County departments to Equipment Services Fund; and direct the Comptroller's Office to make the appropriate asset adjustments [net \$876,233.52]."