

Coffey, Heather

From: Mann, Pamela
Sent: Friday, June 3, 2022 9:25 AM
To: Coffey, Heather
Cc: Carroll, Cora; Peeks, Ida; Johnson, Brandi A
Subject: RE: Polar King drawing and updated proposal

Hi Heather,
Per Patrick Smith's response (below 5/31/22) – the down payment must occur on or before June 20th to avoid a sizable price increase for the freezer. We will need to proceed with a retro request for the BCC since the BCC meeting date is June 21st. Please proceed with our submission to Granicus and copy Mark Stewart.
Thanks.
Pam



Pamela Mann, MBA, CPSM, CPP
Director of Finance & Administration
Human Services Agency
PMann@WashoeCounty.gov
Phone: 775.685.6698
350 S. Center Street, Reno, NV 89501



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From: Carroll, Cora <CCarroll@washoecounty.gov>
Sent: Friday, June 3, 2022 9:22 AM
To: Mann, Pamela <pmann@washoecounty.gov>; Peeks, Ida <IPeeks@washoecounty.gov>; Johnson, Brandi A <bajohnson@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

I think we did get it resolved. I believe he may have gotten it confused with a different contract and did concede that we have done this a few times with PK previously. Long story short, I think we are all around good on the 50% down now



From: Mann, Pamela <pmann@washoecounty.gov>
Sent: Friday, June 3, 2022 9:20 AM
To: Carroll, Cora <CCarroll@washoecounty.gov>; Peeks, Ida <IPeeks@washoecounty.gov>; Johnson, Brandi A <bajohnson@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

Hi,
I am not aware of that for this item.
Thanks.
Pam

Pamela Mann, MBA, CPSM, CPP
Director of Finance & Administration



Human Services Agency
PMann@WashoeCounty.gov
Phone: 775.685.6698
350 S. Center Street, Reno, NV 89501
A row of four small circular icons: a Twitter bird, a Facebook 'f', a YouTube play button, and a globe.

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From: Carroll, Cora <CCarroll@washoecounty.gov>
Sent: Thursday, June 2, 2022 8:14 AM
To: Peek, Ida <IPeeks@washoecounty.gov>; Mann, Pamela <pmann@washoecounty.gov>; Johnson, Brandi A <bajohnson@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

Ok, Mark got back to me. I will get the PO going with Bookkeeping but Mark mentioned, that he though he had negotiated out of the down payment, but did mention he could be confused. Does anyone recall that?

From: Peek, Ida <IPeeks@washoecounty.gov>
Sent: Thursday, June 2, 2022 7:32 AM
To: Mann, Pamela <pmann@washoecounty.gov>; Johnson, Brandi A <bajohnson@washoecounty.gov>
Cc: Carroll, Cora <CCarroll@washoecounty.gov>
Subject: FW: Polar King drawing and updated proposal

FYI

From: Willrich, Abby <AWillrich@washoecounty.gov>
Sent: Thursday, June 2, 2022 6:30 AM
To: Peek, Ida <IPeeks@washoecounty.gov>
Subject: Fwd: Polar King drawing and updated proposal

Great news!

Abby Willrich
Human Services Agency
Senior Services
(775) 240-2737

From: Patrick Smith <patrick.smith@polarking.com>
Sent: Thursday, June 2, 2022 4:23 AM
To: Willrich, Abby <AWillrich@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

[NOTICE: This message originated outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Good morning Abby,

We can accept just the Purchase order since you are a government organization.
I will need all the paperwork signed and returned as soon as possible.

To place the order I will need back the following: (Scanned copies are fine)

- The drawing signed (**please review all aspects of the drawing such as door placement, door swing, dimensions, electrical service noted, and operating temperatures shown on the print. Once we have your approval, this is EXACTLY what we will build so it is important you review the drawings and have it just the way you want.**)
- 1st page of proposal initialed and paint color selected or paint palette number provided
- 2nd page of proposal signed
- New customer form completed (attached)
- Delivery worksheet (attached)
- PK Credit application (attached)

Thank you,

Patrick

From: Willrich, Abby <AWillrich@washoecounty.gov>

Sent: Wednesday, June 1, 2022 5:31 PM

To: Patrick Smith <patrick.smith@polarking.com>; Acker, Todd <TAcker@washoecounty.gov>

Subject: Re: Polar King drawing and updated proposal

Good afternoon Patrick!

My fiscal team wanted me to confirm that we need to provide the actual down payment provided before the 20th and not just have the PO in place.

Thank you for the heads up, really appreciate it!

Abby Willrich
Human Services Agency
Senior Services
775-240-2737

From: Patrick Smith <patrick.smith@polarking.com>

Sent: Tuesday, May 31, 2022 6:15:18 AM

To: Acker, Todd <TAcker@washoecounty.gov>

Cc: Willrich, Abby <AWillrich@washoecounty.gov>

Subject: RE: Polar King drawing and updated proposal

[NOTICE: This message originated outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Good morning Todd and Abby,

Our company announced a sizeable pricing increase last week. The last quote I gave you on 5/20/22 is good for 30 days from the 20th. (We will honor that quote until it expires)

I'm not sure about the time frame for your project, but if the paperwork and down payment can be made before 6/20/22, we can hold that price. If it's after June 20, we will have to add our price increase.

The increase is due to vendor increases that continue to go up. (We've never seen increases like this in our companies 40 year history)

Thank you,

Patrick

From: Acker, Todd <TAcker@washoecounty.gov>
Sent: Friday, May 27, 2022 4:03 PM
To: Patrick Smith <patrick.smith@polarking.com>
Cc: Willrich, Abby <AWillrich@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

Hi Patrick,

Just wanted to touch base real quick. I will be out of the office for a bit on vacation.

I have attached Abby Willrich on this email as she will get updated information on the Polar King purchase and be able to relay that information to you as it comes in.

Have a great holiday weekend and will correspond when I return.

Thanks,



Todd M. Acker
Program Coordinator | Human Services Agency
tacker@washoecounty.gov | Office: 775.328.2588
1155 E. 9th Street, Reno, NV 89512



Serving Children, Adults and Seniors

From: Patrick Smith <patrick.smith@polarking.com>
Sent: Friday, May 20, 2022 7:04 AM
To: Acker, Todd <TAcker@washoecounty.gov>
Subject: RE: Polar King drawing and updated proposal

[NOTICE: This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Sounds good, thank you for the update Todd.

Patrick

From: Acker, Todd <TAcker@washoecounty.gov>
Sent: Friday, May 20, 2022 10:03 AM
To: Patrick Smith <patrick.smith@polarking.com>
Subject: RE: Polar King drawing and updated proposal

Thank you Patrick,

I have sent to the powers that be and will keep you posted. I believe we will hear pretty quickly as we are on a timeline for delivery (9/30/2022) and spending the funds.



Todd M. Acker
Program Coordinator | Human Services Agency
tacker@washoecounty.gov | Office: 775.328.2588
1155 E. 9th Street, Reno, NV 89512



Serving Children, Adults and Seniors

From: Patrick Smith <patrick.smith@polarking.com>

Sent: Friday, May 20, 2022 5:17 AM

To: Acker, Todd <Tacker@washoecounty.gov>

Subject: Polar King drawing and updated proposal

[NOTICE: This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good morning Todd,

Thank you for your inquiry into our seamless, fiberglass walk-ins. As requested, I've attached the updated Proposal (with price increase) and the detailed Drawing for your 10x30 Walk Freezer in project (0F). Delivery and set-in-place are included in the cost provided.

Our drivers will be on site ready to set this fully assembled unit in place for you. If your unit is freestanding this leaves you only the final electrical hardwiring and level surface to be made by you and that is it! If your unit is a thru-wall application and attached to your existing structure you will need an electrician to bring power to the unit and, also trim out the interior access point to your liking as well as install the exterior flashing kits. With our energy savings over the traditional metal panel units, it is no wonder why Polar King has been the #1 Energy rated walk-in on the market. Customer is responsible for all local code compliance and permits.

Not only do Polar King units arrive ready to operate but each unit can be moved in the future for renovation or expansion projects by a simple lift of a forklift or crane on site, enabling you to take your business anywhere! Details of our 12 year structural warranty (includes floor), 5 years on the compressor, and 1 year on everything else are included in the 2nd page of the proposal.

I look forward to speaking with you more about your opportunity!

Patrick Smith

Regional Sales Manager

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Fax: (260) 428-2533
Direct line: 260-428-2561

patrick.smith@polarking.com

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