



WASHOE COUNTY

Integrity Communication Service
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STAFF REPORT

BOARD MEETING DATE: July 19, 2022

DATE: Thursday, July 14, 2022

TO: Board of County Commissioners

FROM: Jamie Rodriguez, Government Affairs
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THROUGH: Kate Thomas, Assistant County Manager
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SUBJECT: Recommendation to retroactively approve the purchase of printing, mailing and postage services performed by SouthData for the voter notification cards that were mailed in April 2022 for the 2022 Primary elections in the amount of [\$130,505.44]. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

The Registrar of Voters is recommending the Board to retroactively approve the purchase of printing, mailing and postage services performed by SouthData for the voter notification cards that were mailed in April 2022.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

No previous action has been taken on this item.

BACKGROUND

Washoe County performed a redistricting that triggered new voter notification cards to be sent to all voters. This mailing resulted in unbudgeted additional costs in the amount of [\$130,505.44] from SouthData. Retroactive approval is needed as the invoice has been presented for payment and is recognized in the fiscal year 2022 financial activity.

FISCAL IMPACT

Should the Board retroactively approve this expenditure there is sufficient budget authority within the FY22 Elections Administration (C112210) in various GLs. The expense will remain in fund center 112-2, Cost Center 112210, in the amount of [\$130,505.44] in fiscal year 2022 (7-1-21 through 6-30-22).

AGENDA ITEM # _____

RECOMMENDATION

It is recommended that the Board of County Commissioners retroactively approve the purchase of printing, mailing and postage services performed by SouthData for the voter notification cards that were mailed in April 2022 for the 2022 Primary elections in the amount of [\$130,505.44].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve the recommendation to retroactively approve the purchase of printing, mailing and postage services performed by SouthData for the voter notification cards that were mailed in April 2022 for the 2022 Primary elections in the amount of [\$130,505.44].”*