



# WASHOE COUNTY

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## STAFF REPORT BOARD MEETING DATE: January 15, 2019

**DATE:** December 26, 2018  
**TO:** Board of County Commissioners  
**FROM:** Amber Howell, Director, Human Services Agency  
785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)  
**THROUGH:** Kate Thomas – Assistant County Manager  
**SUBJECT:** Recommendation to accept cash donations to the Human Services Agency - Senior Services Fund in the amount of [\$1,830.00] retroactive for the period November 1, 2018 to December 25, 2018; and direct the Comptroller to make the necessary budget amendments. (All Commission Districts)

### SUMMARY

Senior Services receives numerous generous donations throughout the year that assist in providing services. Donations supplement the Department’s grants and contracts that serve Washoe County’s growing senior population, and are brought to the Board for acceptance.

**Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

The Board approves donations received by the Human Services Agency on a regular basis.

### BACKGROUND

The Agency is requesting retroactive approval of the following cash donations that have been received by Senior Services for the time period November 1, 2018 to December 25, 2018.

### FISCAL IMPACT

Should the Board accept this cash donation, the Human Services Agency – Senior Services Fund FY19 adopted budget will need to be amended by \$1,830.00 in the following revenue and expenditure accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20046 -484000	General Donations Revenue	\$ 30.00
IO-20275 -484000	Angel Fund Donations Revenue	\$ 300.00
IO-20047 -484000	Nutrition General Donations Revenue	\$ 1,500.00
	<b>Total Revenue</b>	<b>\$ 1,830.00</b>

IO-20046	-710500	General Donations (Other Expense) Expenditures	\$	30.00
IO-20275	-710500	Angel Fund Donations (Other Expense) Expenditures	\$	300.00
IO-20047	-710500	Nutrition Donations (Other Expense) Expenditures	\$	1,500.00
		<b>Total Expenditures</b>	<b>\$</b>	<b>1,830.00</b>

**RECOMMENDATION**

It is recommended the Board accept cash donations to Human Services Agency - Senior Services Fund in the amount of [\$1,830.00] retroactive for the period November 1, 2018 to December 25, 2018; and direct the Comptroller to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash donations to Human Services Agency - Senior Services Fund in the amount of [\$1,830.00] retroactive for the period November 1, 2018 to December 25 2018; and direct the Comptroller to make the necessary budget amendments."