



# WASHOE COUNTY

Integrity Communication Service

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CM/ACM	<u>JS</u>
Finance	<u>MM</u>
DA	<u>PL</u>
Risk Mgt	<u>N/A</u>
HR	<u>N/A</u>
Other	_____

## STAFF REPORT

BOARD MEETING DATE: August 8, 2017

**DATE:** July 14, 2017

**TO:** Board of County Commissioners

**FROM:** Dana Searcy, Management Analyst  
(775) 328-2720, [dsearcy@washoecounty.us](mailto:dsearcy@washoecounty.us)

**THROUGH:** John Slaughter, County Manager

**SUBJECT:** Approve Commission District Special Fund disbursement [in the amount of \$3,000] for Fiscal Year 2017-2018; District 1 Commissioner Marsha Berkgigler recommends [\$3,000] grant to Northern Nevada Literacy Council (NNLC) to sponsor one student to obtain their Certificate of High School Equivalency; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds. (Commission District 1)

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### SUMMARY

This item requests the Board to approve a resolution and transfer/disburse district funds in the [total amount of \$3,000] for Commission District 1 to support the safe, secure, and healthy communities' initiative.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

No previous action taken during the Fiscal Year 2017-2018.

### BACKGROUND

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District. On May 23, 2017 the Board of County Commissioners approved the 17-18 Fiscal year budget with special district funds allocated per Commission District in the amount of \$20,000. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable or educational purposes, or a government entity. Funds shall

**AGENDA ITEM #** \_\_\_\_\_

not provide any personal or private benefit for the Commissioners, direction or indirectly benefit any campaign efforts by a commission, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Berkbigler has elected to support the following organization in fiscal year 2017-18:

Northern Nevada Literacy Council (NNLC) [\$3,000] to sponsor one student to obtain their Certificate of High School Equivalency. NNLC is a 501(c)-3 community-based non-profit organization dedicated to helping adult learners complete and achieve further goals in education. NNLC provides free classes to adults who want to complete their Certificate of High School Equivalency as well as free English as a Second Language (ESL) classes, and free Citizenship classes to foreign-born adults.

### **FISCAL IMPACT**

Funds have been included in the FY 2017-2018 approved budget under Commission District Constituent cost centers: District 1 – 100101/710400. This action requests approval and distribution of a [total of \$3,000] as outlined.

Expense Disbursements are required as follows:

Northern Nevada Literacy Council		\$3,000
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### **RECOMMENDATION**

Approve Commission District Special Fund disbursement [in the amount of \$3,000] for Fiscal Year 2017-2018; District 1 Commissioner Marsha Berkbigler recommends [\$3,000] grant to Northern Nevada Literacy Council (NNLC) to sponsor one student to obtain their High School Equivalency certificate; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Commission District Special Fund disbursement [in the amount of \$3,000] for Fiscal Year 2017-2018; District 1 Commissioner Marsha Berkbigler recommends [\$3,000] grant to Northern Nevada Literacy Council (NNLC) to sponsor one student to obtain their High School Equivalency certificate; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursements of funds."