



# WASHOE COUNTY

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## STAFF REPORT

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BOARD MEETING DATE: *April 26, 2022*

**DATE:** March 8, 2022

**TO:** Board of County Commissioners

**FROM:** Deanna Spikula, Registrar of Voters  
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**THROUGH:** Eric P. Brown, County Manager and  
Mark Stewart, Purchasing and Contracts Manager,  
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**SUBJECT:** Recommendation to approve an Interlocal Agreement between the County of Washoe and the City of Sparks for election services provided by Washoe County for the 2022 primary and general elections (approximate reimbursement received by the County will vary according to number of registered voters, candidate races and questions placed on the ballot by City of Sparks). Registrar of Voters. (All Commission Districts.) FOR POSSIBLE ACTION

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### **SUMMARY**

Approve the Interlocal Agreement between the County of Washoe and the City of Sparks for election services provided by Washoe County for the 2022 primary and general elections (approximate reimbursement received by the County will vary according to number of registered voters, candidate races and questions placed on the ballot by City of Sparks).

**Washoe County Strategic Objective supported by this item:** Stewardship of Our Community

### **PREVIOUS ACTION**

An Interlocal Agreement between Washoe County and the City of Sparks has been in effect at least as far back as 2004. It is submitted to the Board of Commissioners each election year for approval, the most recent being 2020. This agreement formalizes the long-standing relationship between Washoe County and the City of Sparks with respect to conducting the elections for the City.

### **BACKGROUND**

AGENDA ITEM # \_\_\_\_\_

This arrangement has been successful for both the County and the City and this agreement does not seek to change the way we operate together. The purpose of this agreement is to memorialize the current practice and to specify the parties' responsibilities and obligations. The agreement has been approved by the Sparks City Council to run through December 31, 2022.

### **FISCAL IMPACT**

Charges for election services to the City of Sparks are rooted in Statute (NRS 293C.545) at .15¢ per voter. The specific amount will be determined by the number of registered voters, City candidates on the ballot and the possibility that the City may place one or more questions on the General Election Ballot. For the 2022 Primary and General Elections the County should receive a payment for election services provided in the amount of \$18,000 to \$25,000.

Expenses are currently allowed for in the Registrar of Voters election budget, C112210. Receipt of payment for providing election services, C112100-460173 (Registrar of Voters-Reimbursements).

### **RECOMMENDATION**

It is recommended that the Board approve the Interlocal Agreement between the County of Washoe and the City of Sparks for election services provided by Washoe County for the 2022 primary and general elections (approximate reimbursement received by the County will vary according to number of registered voters, candidate races and questions placed on the ballot by City of Sparks).

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be

*“Move to approve the recommendation to approve the Interlocal Agreement between the County of Washoe and the City of Sparks for election services provided by Washoe County for the 2022 primary and general elections (approximate reimbursement received by the County will vary according to number of registered voters, candidate races and questions placed on the ballot by City of Sparks); and authorize the chairperson to execute the Agreement.”*