



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: May 12, 2020

**DATE:** Thursday, May 07, 2020  
**TO:** Board of County Commissioners  
**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve a subgrant award from the State of Nevada Aging and Disability Services Division for a supplemental award in the amount of [\$23,871; no match requirement]; retroactive from March 20, 2020 through September 30, 2021 for Home Delivered Meals; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller to make necessary budget amendments. (All Commission Districts)

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### SUMMARY

The Department would like to recommend the acceptance of a subgrant from the State of Nevada Aging and Disability Services Division in the amount of [\$23,871; no match requirement]; retroactive to March 20, 2020 through September 30, 2021 to support senior nutrition during the coronavirus pandemic by providing an increased number of Home Delivered Meals.

County Priority/Goal supported by this item: Safe, Secure, and Healthy Communities.

### PREVIOUS ACTION

On December 10, 2019, the Board of County Commissioners approved item #12, the Agency's request to accept two grant awards from the State of Nevada Aging and Disability Services Division (ADSD) for Congregate Meals in the amount of \$416,240 with a county match of \$38,663 and for Home Delivered Meals in the amount of \$1,061,620.75 with a county match of \$111,487 retroactive for the period of October 1, 2019 through September 30, 2020.

On September 10, 2019, the Board of County of Commissioners approved item #5C, the Agency's request to accept supplemental grant awards ADSD for Congregate Meals in the amount of \$31,092 with no additional county match and for Home Delivered Meals in the amount of \$39,533 with no additional county match retroactive for the period of July 1, 2019 through September 30, 2019.

AGENDA ITEM # \_\_\_\_\_

On June 11, 2019, the Board of County of Commissioners approved item #8F4, the Agency's request to amend the budget authority for the ADSD Congregate Meals grant in the amount of \$46,421.56 and for the ADSD Home Delivered Meals grant in the amount of \$107,236.41 for federal fiscal year 2019.

On November 13, 2018, the Board of County of Commissioners approved item #19, the Agency's request to accept grant awards from the State of Nevada Aging and Disability Services Division (ADSD) for Congregate Meals in the amount of \$274,560 with a county match of \$48,457 and for Home Delivered Meals in the amount of \$837,771 with a county match of \$112,989 retroactive for federal fiscal year 2019.

On September 11, 2018, the Board of County of Commissioners approved item #8C, the Agency's request to amend the federal program income for Congregate Meals in the amount of \$35,000 and for Home Delivered Meals in the amount of \$95,000 for the grant awards effective October 1, 2017 through September 30, 2018.

On October 10, 2017, the Board of County of Commissioners approved item #15, the Agency's request to accept grant awards from the State of Nevada Aging and Disability Services Division (ADSD) for Congregate Meals in the amount of \$267,968 with a county match of \$47,294 and for Home Delivered Meals in the amount of \$585,786 with a county match of \$103,386 retroactive from October 1, 2017 through September 30, 2018.

These are continuing grants that have been accepted by the Board of County Commissioners annually since 1987.

## **BACKGROUND**

Prior to the coronavirus pandemic, Washoe County Human Services Agency anticipated providing 290,855 home delivered meals during the period of October 1, 2019 through September 30, 2020. This nutrition program, alongside the Congregate Meal program, is the backbone of the Human Services Agency Senior programming, helping to allow seniors to age in place and providing a social environment for peer interaction; and often the meals served are the only balanced meal seniors receive on a given day.

The virus outbreak has significantly impacted the implementation of both meal programs. Congregate meal service has been temporarily halted and transitioned to a meal pick-up model. There has also been a significant increase in demand for Home Delivered Meals as many seniors are choosing to shelter in place during the outbreak for their own personal safety.

The annual cost of Washoe County Senior Nutrition Programs for FY19 was approximately \$1,900,000, which includes funding from the Senior Services Fund 225, Indigent Fund 221, USDA/Nutrition Services Incentive Program (NSIP), soup program income, donations, and Title III-C grants and related nutrition program income. The Title III-C grants are the single largest source of funding and the programs would not be successful without them.

This ADSD subaward includes funds from the Older Americans Act Title III-C and the Administration for Community Living, Families First Coronavirus Response Act. It will support additional costs incurred as a result of increased demand for Home Delivered Meals caused by the pandemic.

The Agency received the Notice of Subaward for this grant on April 9, 2020 with an effective date of March 20, 2020; therefore, the request to accept this award is retroactive.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Home Delivered Meals

**Scope of the Project:** The Human Services Agency has received Federal grant funding through the State of Nevada for the Senior Nutrition Meal Programs since 1973. The Human Services Agency through its contractor provides weekly home-delivered meals in addition to shelf stable meals twice a year at no-charge to home-bound seniors. This grant is an important supplement for the Department's senior programming to more fully address needs resulting from the coronavirus pandemic.

**Benefit to Washoe County Residents:** The Home Delivered Meal Program ensures that homebound seniors are provided nutritious meals. This grant will provide supplemental funding for this key program to address the needs of the larger numbers of seniors either permanently or temporarily homebound due to the coronavirus outbreak.

**On-Going Program Support:** This grant award will supplement the Home Delivered Meal program, which is currently funded by the current FY20 ADSD subgrant as well as donations, program income and ad valorem tax dollars.

**Award Amount:** \$23,871.00 direct / \$0 indirect

**Grant Period:** March 20, 2020 through September 30, 2021

**Funding Source:** U.S. Department of Health and Human Services and Administration for Community Living, Family First Coronavirus Response Act

**Pass Through Entity:** Nevada Aging and Disability Services Division

**CFDA Number:** 93.045

**Grant ID Number:** 16-000-04-2C2X-20

**Match Amount and Type:** Matching funds are not required

**Sub-Awards and Contracts:** HSA has awarded RFP 3089-19 for senior nutrition food services, including preparation and delivery, to Valley Services, Inc. This contract was approved by the Board on September 10, 2019 in an amount not to exceed \$1,387,604 for

the period of October 1, 2019 – September 30, 2020 and supports both Congregate and Home Delivered Meals.

**FISCAL IMPACT**

Should the board accept this grant award, the adopted FY20 budget will increase by \$23,871 in both revenue and expenditures, in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11695      -431100	Federal Grants	\$ 23,871.00
	<b>Total Revenue</b>	<b>\$ 23,871.00</b>
IO 11695      -710300	Operating Expense	\$ 13,071.00
-710592	Nutrition Program	\$ 10,800.00
	<b>Total Expenditures</b>	<b>\$ 23,871.00</b>

The grant has no county match requirement and there are no indirect costs included in the grant budget.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a subgrant award from the State of Nevada Aging and Disability Services Division for a supplemental award in the amount of [\$23,871; no match requirement]; retroactive from March 20, 2020 through September 30, 2021 for Home Delivered Meals; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller to make necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve a subgrant award from the State of Nevada Aging and Disability Services Division for a supplemental award in the amount of [\$23,871; no match requirement]; retroactive from March 20, 2020 through September 30, 2021 for Home Delivered Meals; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller to make necessary budget amendments.”