



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 10, 2022

DATE: Thursday, May 05, 2022

TO: Board of County Commissioners

FROM: Tim O'Connor, Chief Deputy, Washoe County Sheriff's Office, (775) 328-3007 – toconnor@washoecounty.gov

THROUGH: Sheriff Darin Balaam

SUBJECT: Recommendation to approve a one-year extension to the original Request for Proposal (RFP) No. 3086-19 for Medical Services-Washoe County Personnel, ARC Health and Wellness Centers, in the estimated annual amount of [\$294,321], on behalf of the Sheriff's Office, and authorize the Purchasing and Contracts Manager to execute a one-year extension, July 1, 2022, through June 30, 2023, at the discretion of the County. (All Commission Districts).

SUMMARY

The Washoe County Sheriff's Office is requesting the Board to approve a one-year extension for Medical Services-Washoe County Personnel, to ARC Health and Wellness Centers.

Washoe County originally awarded ARC Health and Wellness Centers a three-year agreement, July 1, 2019- through June 30, 2022, with two one-year renewal options, at the discretion of the County (RFP No. 3086-19).

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On July 14, 2009, the Board of County Commissioners approved agenda item 21, Award Request for Proposal No. 2688-09 for Medical Services – Sheriff's Office Personnel to Dr. Michael Haley in the estimated annual amount of \$163,405.00, Commission Order No. 09-775.

On January 11, 2011, the Board of County Commissioners approved agenda item 14.H., authorize the termination of agreement with Dr. Michael Haley pursuant to Request for Proposal No. 2688-09 for Medical Services – Sheriff's Office Personnel and authorized the Purchasing and Contracts Manager to award the remaining balance of the agreement to Concentra Health Services Inc, and further allow Purchasing and Contracts Manager to exercise County's option to extend the agreement for one additional year commencing July 18, 2011, Commission Order No. 11-25.

AGENDA ITEM # _____

On January 10, 2012, the Board approved agenda item 10.L.3., Authorize the Washoe County Sheriff's Office and Purchasing Department to develop and administer a Request for Proposal for Pre-placement Annual and Related Medical Services for Sheriff's Office Personnel, Commission Order No. 12-25.

On June 12, 2012, the Board of County Commissioners approved agenda item 8.E., Award Request for Proposal No. 2813-12 for Medical Services – Sheriff's Office Personnel to Concentra Medical Centers, in the estimated annual amount of \$89,337.00, Commission Order No. 12-508.

On July 14, 2015, the Board of County Commissioner approved agenda item 14 Award Request for Proposal No. 2929-15 for Medical Services – Sheriff's Office Personnel to ARC Health and Wellness Centers, in the estimated annual amount of \$135,194.32, Commission Order No. 15-0595.

On June 11, 2019, the Board of County Commissioners approved agenda item 16, Award Request for Proposal No 3086-19 for Medical Services (BCC agenda item #16) – Washoe County Personnel to ARC Health and Wellness Centers, in the estimated annual amount of \$216,030.00, Commission Order No. 19-0454

BACKGROUND

The recruitment and retention of the best-qualified and physically fit workforce is one of the top priorities of the Washoe County Sheriff's Office. The use of preplacement and annual medical exams for physically demanding occupations are good business practice, and are also required by law:

NAC 289.110 requires that no person be appointed to perform the duties of a peace officer unless he/she has undergone a medical examination performed by a licensed physician who confirms in writing that no physical condition exists which would adversely affect his performance of the duties of a peace officer. The employing agency shall inform the examining physician of the specific functions required by the position to be filled.

NRS Chapter 617 mandates that full-time police officers submit to a physical examination on an annual basis in order to qualify for coverage for lung and heart diseases, which are considered under the law to be occupational diseases of police officers. The lung and heart physical examinations are conducted during the employee's birth month each year. Furthermore, NRS 616A.035 and 616C.052 requires the Sheriff's Office to provide pre-employment and post-employment baseline testing for contagious diseases, including without limitation, hepatitis A, hepatitis B, hepatitis C and human immunodeficiency virus (HIV). The Sheriff's Office has been providing an on-going hepatitis screening and vaccination program since the 1990s.

The County requires prospective Sheriff's Office employees, as required by specific positions, to submit to a preplacement medical screening examination following an offer of employment. The purpose of the preplacement medical examination is for the examining physician to review the prospective employee's past work and medical history as well as his or her present physical condition to ensure that the prospective employee will be able to

perform the physically demanding activities required by the specific job. The preplacement and annual medical examinations are job validated medical screening requirements.

The medical screening was developed based upon the physical requirements associated with the essential job functions in accordance with the Uniform Guidelines on Employee Selection and meet the requirements of the NRS and NAC listed above.

The preplacement medical examination is conducted to ensure that the prospective employee is free of any medical condition, which could become aggravated if the individual was placed in a position, which exposed him or her to environmental or physical hazards. It also provides the opportunity to collect baseline health information from the prospective employee to document any preexisting condition that could later interfere with job performance or other activities of daily living.

In addition to the statutory requirements, Washoe County also requires incumbent Sheriff's Office sworn personnel to submit to periodic medical examinations. The purpose of the periodic medical examination is to review the employee's current medical status and present physical condition to ensure that the employee can continue to perform the physically demanding activities required by the job.

ARC Health and Wellness Centers has served Washoe County's medical needs professionally since July of 2015. With increasing costs, ARC has requested a price increase effective July 1, 2022 – June 30, 2023, for the following items:

Physical Examination – increase of \$75.00 per examination.

Price increase justification – to cover the overall increased expenses based on the economic climate

TB Test – increase of \$15.00 per examination

Price increase justification – price of PPD has literally doubled due to new CDC regulations and is now in HIGH DEMAD, likely to continue to increase in the coming months.

Chest X-Ray – increase of \$25.00 per Chest X-Ray.

Price increase justification – New Nevada Based regulation involving X-Ray licensure mandate has increased all X-Ray Techs salary to provide competitive wages and difficulty finding skill staff.

The price increase is shown in the table below:

Current Contract	Current Pricing	New Pricing
Pre-Employment Exam with Stress Treadmill	\$849.00	\$964.00
Pre-Employment Exam without Stress Treadmill	\$779.00	\$894.00
Panel One w/X-Ray	\$400.00	\$515.00
Panel One w/o X-Ray	\$357.00	\$447.00
Panel Two w/ X-Ray and w/o EKG	\$360.00	\$460.00
Panel Two w/ X-Ray and w/EKG	\$400.00	\$500.00
Panel Two w/o X-Ray and w/o EKG	\$317.00	\$407.00
Panel Two w/o X-Ray and w/EKG	\$357.00	\$447.00

Panel Three	\$485.00	\$600.00
Retirement Testing	\$395.00	\$510.00
Clandestine Physical	\$270.00	\$385.00
Miscellaneous Services A-La-Carte	Current Pricing	New Pricing
TB Test	\$25.00	\$40.00
X-Ray	\$43.00	\$68.00
Current Physical Types (average cost)		
Panel I: 123 WCSO Employees	\$46,555	\$59,163
Panel II: 112 WCSO Employees	\$40,236	\$49,308
Panel III: 183 WCSO Employees	\$88,755	\$109,800
Pre-Employment: 70 WC Recruits	\$56,980	\$66,430
Other WC Employees: 20	\$7,570	\$9,620
Total:	\$240,096	\$294,321

FISCAL IMPACT

It is estimated the fiscal impact of the price increase will be approximately \$54,224 raising the total cost annually from approximately \$240,096 to \$294,321 for FY23.

Funds for these expenditures were included as part of the FY23 Recommended Budget presented on 4/19/22 within Fund Center 150-11 Office of the Sheriff and Fund Center 109-1 Human Resources Administration Services and Supplies budgets. Additional funds as needed are anticipated to be requested and approved for all future fiscal years applicable to the Agreement and renewals.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a one-year extension to the original Request for Proposal (RFP) No. 3086-19 for Medical Services-Washoe County Personnel, ARC Health and Wellness Centers, in the estimated annual amount of [\$294,321], on behalf of the Sheriff’s Office, and authorize the Purchasing and Contracts Manager to execute a one-year extension, July 1, 2022, through June 30, 2023, at the discretion of the County.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “approve a one-year extension to the original Request for Proposal (RFP) No. 3086-19 for Medical Services-Washoe County Personnel, ARC Health and Wellness Centers, in the estimated annual amount of [\$294,321], on behalf of the Sheriff’s Office, and authorize the Purchasing and Contracts Manager to execute a one-year extension, July 1, 2022, through June 30, 2023, at the discretion of the County.”